

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC P. O. Box
8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DATE : October 27, 2022

TIME : 4:00 P.M.

PLACE: Conference Room, AMSI in Caguas, Puerto Rico

Present:

1. Dr. Alberto R. Costa Berríos

Members present via ZOOM Virtual Platform:

2. Mr. Jorge L. Cosme Oyola
3. Mrs. Sherly Inchausty Bermúdez
4. Mr. José R. Serrano Morales
5. Dr. Julio A. Marrero Guadalupe
6. Atty. Francisco D. Rivera Maldonado
7. Mrs. Victoria Cintrón de Azize

Guests:

8. Mr. Joaquín Santiago Santos
9. Mr. Jaime Meléndez Navarro
10. Mrs. Adlin de Jesús de Jesús
11. Mrs. Anitza I. Marty Alicea

I. Welcome

Mrs. Vicky Cintrón de Azize, President of the Workforce Development Local Board, gives a welcome greeting and thanks the present for participating in the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary, addresses the present certifying the necessary quorum for the meeting to take place. All the members of the Executive Committee are participating in the meeting. The presence of Mr. Joaquín Santiago Santos, Mr. Jaime Meléndez Navarro, Mrs. Adlin de Jesús de Jesús, and Mrs. Anitza I. Marty Alicea is also acknowledged.

III. Reflection

The following reflection is projected: "The biggest risk is not taking any risk. In a fast-changing world, the only strategy that is guaranteed to fail is not taking any risk." -Mark Zuckerberg

IV. Agenda

Mrs. Victoria Cintrón de Azize presents the agenda to be discussed in the meeting of the Executive Committee.

V. Approval of the minutes of the meeting held on September 29, 2022

Mrs. Victoria Cintrón de Azize presents the minutes of the meetings held on September 29, 2022, previously circulated for approval. Mr. Jorge L. Cosme Oyola makes a motion to approve the minutes of the meeting held on September 29, 2022, as previously circulated. The motion is seconded by Mr. José R. Serrano Morales. It was approved unanimously.

VI. Communications received

a. First Modification of Change to the AP 2021-2022 Budget

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Special Aide in charge of the Planning, Validation and Statistics Office of the Workforce Development Program, in which they notify that after completing the evaluation, as stipulated in the Guidelines for Planning of Program Year 2021 and 2022, the changes requested are approved. Also, the completion of the process to name the vacancies, as requested in the Modification is approved. Appointments must be made before June 30, 2023.

b. AMSI Enforcement Measures

Mr. Joaquín Santiago Santos shares the presentation of the Enforcement Measures PR 2019-2023 received from Department of Economic Development and Commerce of the Workforce Program.

VII. New topics

a. Data Sharing Agreement

Mr. Joaquín Santiago Santos presents the Collaboration Agreement signed with the Department of Economic Development and Commerce.

b. Trial Balances as of June 30, 2022

Mr. Joaquín Santiago Santos presents a letter received from the audit firm Auditores Rodríguez, Rivera & Toro P.S.C., in which they request the necessary documents for AMSI annual audit process for the year ended June 30, 2022.

c. Documents requested by the insurance company

Mr. Joaquín Santiago Santos presents the Agreement and Release of Liability signed for the damage occurred on June 14, 2022 as a result of water leaks that affected the remodeled offices, equipment, and modular furniture of the AMSI Executive Administration.

d. Promoting AMSI services in events to be celebrated in our Municipalities

Mr. Joaquín Santiago Santos presents a letter received from Mr. Adalberto Carrasquillo, in which they invite us to be a

Co-presenter of the event *First Three Kings Party in Cañaboncito*. Dr. Alberto Costa Berríos makes a motion to approve the promotion of AMSI services in events by requesting the interesting parties the documents and check payment. The motion is seconded by Mr. José Serrano Morales.

e. Meeting of the Strategic Plan for the South East Economic Development

Mr. Joaquín Santiago Santos informs that on October 19, 2022 a meeting was held with Local Board presidents and Executive Directors of the South Central and South East Local Area to retake the works of the Strategic Plan of Economic Development of South East. The next meeting will take place in the AMSI Central Office on November 16, 2022. Dr. Alberto R. Costa Berrios makes a motion to consider received the information presented in the Strategic Plan of Economic Development of South East. The motion is seconded by Dr. Julio Marrero Guadalupe.

f. Executive Administrator Report

Mr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- a) Graphics of Investment updated as of October 2022
- b) Unemployment Rate updated as of August 2022
- c) Program Outcomes, updated as of October 15, 2022
- d) Graphic of Income of the Temporary Jobs Services, updated as of January 26, 2022

- e) Graphic of Income of the Comprehensive Training and Development Lyceum updated as of October 26, 2022
- f) Graphic of Activation Objectives of the *Ticket to Work Program* updated as of October 24, 2022
- g) Graphic of Placement Objectives of the *Ticket to Work Program*, Virgin Islands, updated October 24, 2022
- h) Graphic of Activations Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of October 24, 2022
- i) Graphic of Placement Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of October 24, 2022
- j) Graphic of Income Objectives of the *Ticket to Work Program* updated as of October 24, 2022
- k) Graphic of Income Objectives of the *Ticket to Work Program*, *Virgin Islands*, updated as of October 24, 2022
- l) Objectives of AmeriCorps
- m) AMSI en las Redes Sociales
- n) AMSI in the media

Mr. José R. Serrano Morales makes a motion to consider received the Executive Administrator Report. The motion is seconded unanimously.

VIII. Other topics

a. Credit line approval

Mr. Joaquín Santiago Santos presents the Executive Committee members an electronic mail received from Mr. Alexander González Arimont, Popular Bank Manager, Las

Catalinas Branch, in which they notify the terms and conditions of the terms and conditions on the credit line approval. Atty. Francisco D. Rivera Maldonado makes a motion to request that the Popular Bank reconsider the percentage interest and the commission, and to reconsider and request the same in other banks. The motion is seconded by Dr. Alberto Costa Berrios and Mrs. Sherly Inchausty Bermúdez.

b. Continuing Education - LYCEUM

Mr. Joaquín Santiago Santos presents a letter received from Dana Miró Medina, RDN, Executive Director of the Office of Regulation and Certification of Health Professionals, notifying that the request of an authorized provider of Continuing Education in the Lyceum by the Examining Boards for Speech Pathologists, Audiologists/Dietitians, Examining Board for Licensed Naturopaths, and Examining Board for Occupational Therapy/Assistants was approved. The enforcement date of the Certification extends to September 7, 2022.

c. The Homeless Veterans' Reintegration Program

Mrs. Anitza Marty Alicea, Project Manager, presents the Executive Committee members The Homeless Veterans' Reintegration Program, which is centered in the competitive employment for homeless veterans, subsidized by the Department of Labor of the United States, which offers training and employment services to homeless veterans to the ends of reintegrating them to the workforce through a decent job and promoting the development of support systems that attend to a successful transition to the labor market.

d. Career DWG Dislocated Workers Grant

Mrs. Adlin de Jesús de Jesús, Project Manager, presents the progress of the goals and achievements of the Career Program.

e. Department of Housing CDBG-DR Funds

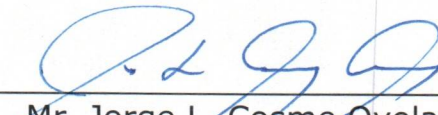
Mr. Jaime Meléndez Navarro, Assistant Administrator of the Business and Special Projects Area, presents the progress of the goals and achievements of the CDBG-DR Program.

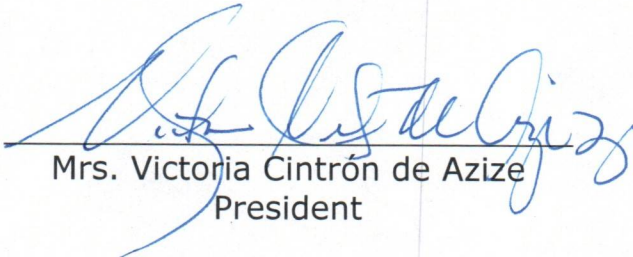
Dr. Alberto Costa Berríos makes a motion to consider received the topics discussed under Other topics. The motion is seconded by Dr. Julio Marrero Guadalupe and Mr. Jorge L. Cosme Oyola.

IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:42 p.m., by means of a motion made by Atty. Francisco D. Rivera Maldonado. The motion is seconded unanimously.

Approved today, January 24, 2023


 Mr. Jorge L. Cosme Oyola
 Secretary


 Mrs. Victoria Cintrón de Azize
 President