

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC
WORKFORCE DEVELOPMENT LOCAL BOARD
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE

DATE: September 29, 2022
TIME : 4:05 P.M.
PLACE: AMSI Local Board Conference Room

Present:

1. Mrs. Victoria Cintrón de Azize

Members present via ZOOM Virtual Platform:

1. Mr. Jorge L. Cosme Oyola
2. Mrs. Sherly Inchausty Bermúdez
3. Mr. José R. Serrano Morales
4. Dr. Julio A. Marrero Guadalupe
5. Dr. Alberto R. Costa Berríos
6. Atty. Francisco D. Rivera Maldonado

Guests:

1. Mr. Joaquín Santiago Santos
2. Mr. Roberto L. Delgado Torres
3. Mr. Orlando Rivera de Jesús

I. Welcome

Mrs. Vicky Cintrón de Azize, President of the Workforce Development Local Board, addresses the members of the Executive Committee and guests by cordially greeting and thanking them for participating in the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary of the Workforce Development Local Board, addresses the present certifying the necessary quorum for the meeting to take place. All the members of the Executive Committee are participating in the meeting. The presence of Mr. Joaquín Santiago Santos, Mr. Roberto L. Delgado Torres, and Mr. Orlando Rivera de Jesús.

III. Reflection

The following reflection is projected: "Success is not an accident. It is hard work, perseverance, learning, study, sacrifice, and, most of all, love for what you are doing or learning to do."

IV. Agenda

Mrs. Victoria Cintrón de Azize presents the agenda to be discussed in the meeting of the Executive Committee.

V. Approval of the minutes of the meeting held on August 25, 2022

Mrs. Vicky Cintrón de Azize, President of the Workforce Development Local Board, presents the minutes of the meetings held on August 25, 2022, previously circulated for approval. Dr. Alberto Costa Berríos makes a motion to approve the minutes of the meeting held on August 25, 2022, as previously circulated. The motion is seconded by Dr. Julio Marrero Guadalupe and Mrs. Sherly Inchausty Bermúdez. It was approved unanimously.

VI. Communications received

a. 2021 Execution Report, Fourth Quarter

Mr. Joaquín Santiago Santos presents a letter received from Atty. Jenny Mar Cañón Feliciano, Director of the Workforce Development Program, which includes the WIOA Year Program 2021 Execution Report.

b. State List of Eligible Training Service Providers

Mr. Joaquín Santiago Santos presents a letter received from Yolanda Rivera Ortiz, Special Aide in charge of the Office of Planning, Evaluation, Validation, and Statistics of the Workforce Development Program, in which they notify that they evaluated the information presented and validated by the Workforce Development Local Board with regards to the providers interested in belonging to ETPL and its training for Year Program (AP) 2022.

During the evaluation process it was determined that: the service providers recommended meet the criteria, and the training programs meet the criteria.

c. Circular letter DDEC-WIOA-07-2022, Participation of the ALDL employees in emergency works of the municipalities affected by Hurricane Fiona

Mr. Joaquín Santiago Santos presents a Circular letter received from Honorable Manuel Cidre Miranda, Secretary of the Department of Economic Development and Commerce, and Atty. Jenny Mar Cañón Feliciano, Director of the Workforce Development Program, with regards to the participation of ALDL employees in emergency works of the municipalities affected by Hurricane Fiona.

d. Provider of Continuing Education in the Training and Comprehensive Development

Mr. Joaquín Santiago Santos presents an Official Letter from the Executive Director of the Office of Regulation and Certification of Health Professionals, in which they notify that the request for an Authorization as a Provider of the Training and Comprehensive Development has been approved by the Examining Dental Board for Dentists/Assistant/Hygienist.

VII. New topics

a. ATH Business/*Mi Banco*

Mr. Joaquín Santiago Santos informs that they proceeded to open an ATH Móvil Business account, which permits the non-for-profit organizations to receive donations.

b. Advertising and Marketing Plan

Mr. Orlando Rivera de Jesús presents a summary of the Advertising and Marketing Plan conducted in the months of April and August. In addition, he presents to the members of the Executive Committee the Advertising and Marketing Plan for their consideration and approval for the next three months with its costs and strategies. Mr. José R. Serrano Morales makes a motion to approve the Advertising and Marketing Plan, as presented. The motion is seconded by Dr. Alberto R. Costa Berríos.

c. Operator Contract 2023-000010

Mr. Joaquín Santiago Santos presents the Operator Contract 2023-000010 for the Single Management Center in Aguadilla, signed.

d. Adults and Dislocated Workers Program Contract AP 2022, Caguas

Mr. Joaquín Santiago Santos presents the Contract of Funds Delegation of the Adults and Dislocated Workers Program.

e. Executive Administrator Report

Mr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- a) Investment graphs
- b) Unemployment Rate
- c) WIOA Program Outcomes
- d) 2022-2023 Income Objectives of the Lyceum, updated as of September 27, 2022
- e) Income Objectives of the Temporary Job Services, updated as of 2022-2023
- f) Activation Objectives of the *Ticket to Work Program*, updated as of September 23, 2022
- g) Placement Objectives of the *Ticket to Work Program*, updated as of September 23, 2022
- h) Activation Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of September 23, 2022
- i) Placement Objectives of the *Ticket to Work Program*, updated as of September 23, 2022
- j) Income Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of September 23, 2022
- k) AmeriCorps
- l) Temporary Employees' Goals

Dr. Alberto Costa Berríos makes a motion to consider received the Executive Administrator Report. The motion is seconded by Mrs. Sherly Inchausti Bermúdez.

VIII. Other topics

a. Redistribution of Human Resources

Mr. Roberto L. Delgado Torres presents for the approval of the Executive Committee the Redistribution of Collaborators of the Human Resources Area due to recruitment difficulty, resignations, and retention of collaborators.

b. Monitoring of the Volunteer Commission

Mr. Joaquín Santiago Santos informs that personnel of the Volunteer Commission visited the offices to conduct the monitoring.

c. Post Hurricane Fiona Administrative Report

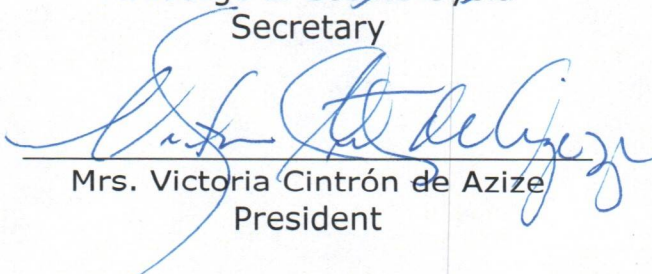
Mr. Joaquín Santiago Santos presents an Administrative Report on the AMSI offices and areas after Hurricane Fiona hit.

IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:42 p.m., by means of a motion made by Atty. Francisco D. Rivera Maldonado. The motion is seconded Dr. Alberto Costa Berríos.

Approved today, October 29, 2022.


Mr. Jorge L. Cosme Oyola
Secretary


Mrs. Victoria Cintrón de Azize
President