

**MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.  
WORKFORCE DEVELOPMENT LOCAL BOARD**

*P. O. Box 8518 Caguas, Puerto Rico, 00726-8518*

**ORDINARY MEETING MINUTES  
STRATEGIC PLANNING COMMITTEE**

Date: May 4, 2023

Time: 4:00 p.m.

Place: Board Conference Room and via ZOOM virtual platform

**Present:**

1. Atty. Francisco D. Rivera Maldonado  
President, Strategic Planning Committee
2. Mrs. Vicky Cintrón de Azize  
President, AMSI, Inc., Board
3. Mr. Jorge A. Colón Colón  
Member, Strategic Planning Committee

**Virtual:**

4. Mrs. Zamia Baerga Torres  
Member, Strategic Planning Committee
5. Mr. Arturo Castrodad Rodríguez  
Member, Strategic Planning Committee

**Excused:**

6. Eng. Óscar Jiménez Mártir  
Secretary, Strategic Planning Committee
7. Dr. Ángela de Jesús Alicea  
Member, Strategic Planning Committee



**Guests:**

1. Mr. Joaquín Santiago Santos
2. Mrs. Ana G. Arias Villasuso
3. Mr. Jaime Meléndez Navarro
4. Mrs. Maribel Soliván Arroyo
5. Mrs. Bárbara Torres Arroyo

**I. Welcome**

Atty. Francisco D. Rivera shares a welcome message and thanks the Committee members and guests for participating in the meeting.

**II. Reflection**

The following reflection message is presented: "Time and things change so rapidly that we must always be focused on our objective, on the future."

**III. Establishing a quorum**

Mrs. Vicky Cintrón de Azize, Acting Secretary, certifies the quorum in order to make the meeting possible. There are five members of the Strategic Planning Committee participating in the meeting. Dr. Ángela de Jesús Alicea and Eng. Óscar Jiménez Mártir are excused. The presence of Mr. Joaquín Santiago Santos, Mrs. Ana G. Arias Villasuso, Mr. Jaime Meléndez Navarro, Mrs. Maribel Soliván Arroyo, and Mrs. Bárbara Torres Arroyo is acknowledged.



#### IV. **Approval of the minutes of the meeting held on September 6, 2022**

Atty. Francisco D. Rivera, President of the Strategic Planning Committee, makes a motion to approve the minutes of the meeting held on September 6, 2022, as circulated. Mr. Jorge A. Colón Colón makes a motion to approve the minutes of the meeting held on September 6, 2022, as circulated. The motion is seconded by Mrs. Vicky Cintrón de Azize, and it is approved unanimously.

#### V. **New topics**

##### a. **Strategic Plan 2022-2025**

1. Mrs. Bárbara Torres Arroyo presents the Strategic Objectives for the years 2022-2025 of AMSI's Digital Success/Capital Humano of the following dimensions:

- *Lifelong Learning* - 100% of Collaborators will develop the capacity of acquiring new life skills and renew the ones already learned, through innovative educational methods.
- *Rythem of the Bussiness [Business Rhythm]*- Through the Connection Meetings 100% of Collaborators' participation will be promoted in the making of the strategies towards the achievement of the company's goals and the leadership development of the human resources.
- *Hacking the Culture* - We will achieve that 100% of Collaborators understand the meaning of a defined organizational culture and the





importance of working by being focused in our Mission and Vision modeling the organizational values to accomplish a pleasant and successful environment.

- *Microsoft Team* - 100% of Collaborators will use the platform as a principal technological communication tool.
- *One AMSI Approach* – We will establish a brand to identify the organization; create uniformity in the physical environment and in the procedures; and we will create a sense of belonging in the internal and external clients.

Mr. Jorge A. Colón Colón makes a motion to approve the Strategic Objectives for AMSI's Digital Success/Capital Humano. The motion is seconded unanimously.

2. Mr. Jaime Meléndez Navarro presents the Strategic Objectives for the years 2022-2025 on Technology and Mechanization of the following dimensions:

- Modernization of technology
- Identification of technological training needs
- Mechanization
- Services sale on the web page
- Drafting of policies and procedures

Mr. Jorge A. Colón Colón makes a motion to approve the Strategic Objectives for AMSI's Digital Success/Capital Humano. The motion is seconded by Mrs. Vicky Cintrón de Azize.





3. Mrs. Maribel Soliván Arroyo presents the Finance Strategic Objectives for the Years 2022-2025 of the following dimensions:

- Increasing 100% or more our private income of the SET Program for the Year 2026-2027
- Increasing 100% or more our private income of the BAT Program for the Year 2026-2027
- Increasing 100% or more our private income of the Training Lyceum for the Year 2026-2027
- Increasing 100% or more our private income from other programs for the Year 2026-2027

Mr. Jorge A. Colón Colón makes a motion to approve the Strategic Objectives of AMSI's Digital Success/Capital Humano. The motion is seconded unanimously.

#### **b. Goals Progress Report**

Mr. Joaquín Santiago Santos presents the Program Outcomes 2022-2023 updated as of April 28, 2023. Mr. Jorge A. Colón Colón makes a motion to consider received the Goals Progress Report. The motion is seconded by all the present.

### **VI. Other topics**

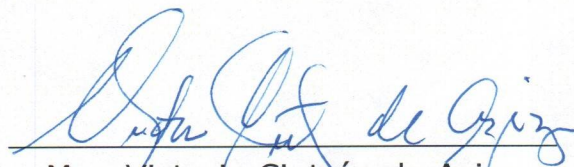
Mr. Jorge A. Colón Colón acknowledges and extends a congratulation to the HVRP Program Collaborators for the work done in the PACT Act & Veterans' Reintegration Event.

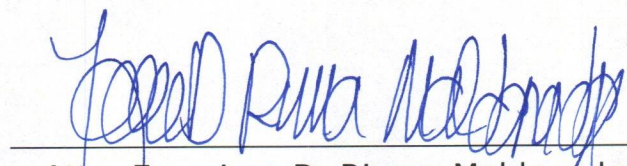


## VII. Closure

There being no others topics to discuss, the meeting ended at 5:07 p.m., through a motion made by Mrs. Vicky Cintrón de Azize and seconded by Mrs. Zamia Baerga Torres.

Approved today, November 8, 2023.

  
Mrs. Victoria Cintrón de Azize  
Acting Secretary

  
Atty. Francisco D. Rivera Maldonado  
President