

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
Workforce Development Local Board
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE

DATE : January 27, 2022

TIME : 4:03 p.m.

PLACE: Conference Room, AMSI in Caguas, Puerto Rico

Present:

1. Mrs. Vicky Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos

Members present via ZOOM Virtual Platform:

1. Atty. Francisco D. Rivera Maldonado
2. Mr. José R. Serrano Morales
1. Mr. Jorge L. Cosme Oyola
2. Mrs. Sherly Inchausty Bermúdez

Guests:

1. Mr. Joaquín Santiago Santos

I. Welcome

Mrs. Vicky Cintrón de Azize, President of the Workforce Development Local Board, gives a welcome greeting, and thanks the Executive Committee for participating in the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Workforce Development Local Board Secretary, certifies the necessary quorum for the meeting to take place. All the members of the Executive Committee are participating in the meeting. He acknowledges the presence of Mr. Joaquín Santiago Santos, AMSI Executive Administrator.

III. Reflection

The following reflection is shared: "Make your life a dream, and your dream a reality". -Antoine de Saint-Exupery

IV. Agenda

Mrs. Victoria Cintrón de Azize presents the agenda with the topics to be discussed during the meeting.

V. Approval of the minutes of the meetings held on September 23, 2021, October 28, 2021, and December 22, 2021

Mrs. Victoria Cintrón de Azize presents the minutes of the meetings held on September 23, 2021, October 28, 2021, and



December 22, 2021, previously circulated for approval. Mr. José R. Serrano Morales makes a motion to approve the minutes previously circulated. The motion is seconded by all the members of the Executive Committee.

VI. Communications received

a. Designation of Single Management Centers as Significantly Agricultural Worker Centers

Mr. Joaquín Santiago Santos presents a letter received from Mr. Carlos A. Román Román, Assistant Sub-Administrator of the Employment Service Division, about Puerto Rico Designation as a State Significantly Agricultural, as well as the designation of the American Job Centers, North Central, South East, AMSI Guayama, South Central and South West, as Centers with Significantly High Number of Agricultural Workers in the Local Area to serve.

b. Final Determination of the Single Audit Report of the Workforce Development Local Area Caguas-Guayama AF 2020-2021

Mr. Joaquín Santiago Santos presents a letter received from Mrs. María E. Vázquez Álvarez, Monitoring and Compliance Division Management, in which she informs that after evaluating the Single Audit Report corresponding to Fiscal Year 2020-2021, it did not include finding. Therefore, the

intervention of the Monitoring and Compliance Division of the DDEC is considered concluded, and a Final Determination is issued.

c. Budgetary Modification

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Special Aide in charge of the Planning, Validation and Statistics Office of the Workforce Development Program, in which they notify the approval of the requested changes after having evaluated the amended Narrative and the Summary of Budgetary Information (BIS), as stipulated in the Guidelines for Planning of Program Year 2019 and 2021. Also, the completion of the process to acquire equipment, as requested in the modification, is approved.

VII. New topics

a. Request of extension to the Office of Government Ethics

Mr. Joaquín Santiago Santos presents a letter sent to Atty. Sara B. González Clemente, legal counsel of the Judicial and Litigation Counselling Area of the Office of Government Ethics, in which they are requested an extension to provide the additional information asked by January 25, 2022.

b. Consultation to the Office of Government Ethics

Mr. Joaquín Santiago Santos presents a letter sent to Atty. Sara B. González Clemente, legal counsel of the Judicial and Litigation Counselling Area of the Office of Government Ethics, regarding a

consultation conducted by the Municipal Alliance of Integrated Services, Inc., (AMSI) about evaluating if AMSI collaborators can be exempted from the Office of Government Ethics requisites.

b. Meetings Calendar

Mr. Joaquín Santiago Santos presents the annual meeting calendar of the Local Board Committees.

c. Executive Administrator Report

Mr. Joaquín Santiago Santos presents the following information of the Executive Administrator Report:

- i. Unemployment Rate Table
- ii. Global Investment Graph Second Year of Availability 2020-2021 updated as of January 20, 2022
- iii. Global Investment Graph Current Year 2021-2022 updated as of January 20, 2022
- iv. Program Outcomes 2021-2022
- v. Graphic of the Income Objectives of the Temporary Job Agency, updated as of January 26, 2022
- vi. Graphic of the Income of the Lyceum updated as of January 26, 2022
- vii. Graphic of the Objectives of the *Ticket to Work Program* updated as of January 24, 2022
- viii. Graphic of the Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of January 24, 2022

- ix. Graphic of the Placement Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of January 24, 2022
- x. Graphic of the Activation Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of January 24, 2022
- xi. Graphic of Placements Objectives of the *Ticket to Work Program* updated as of January 24, 2022
- xii. Graphic of Activation Objectives of the *Ticket to Work Program*, updated as of January 24, 2022
- xiii. AMSI in social platforms

Dr. Alberto Costa Berríos makes a motion to consider received the Executive Administrator Report. The motion is seconded by all the members of the Executive Committee.

VIII. Other topics

Mr. Joaquín Santiago Santos, AMSI, Inc., Executive Administrator, informs that there is a new opportunity to present a new competitive proposal to be Operator of the Single Management Center of the Northwestern Workforce Development Local Area. Dr. Alberto Costa Berríos Dr. Alberto Costa Berríos makes a motion to authorize Mr. Santiago to present a competitive proposal to be Operator of the Single Management Center of the Northwestern Workforce Development Local Area. The motion was seconded and approved by all the members participating in the meeting.

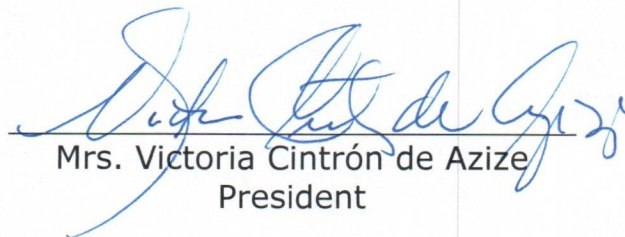
IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:50 p.m., by means of a motion made by Atty. Francisco D. Rivera Maldonado. The motion was seconded by all the members of the Executive Committee.

Approved today, February 24, 2022



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President