

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
Workforce Development Local Board
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DATE : May, 31, 2022
TIME : 4:10 p.m.
PLACE: AMSI in Caguas

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe

Members present via ZOOM Virtual Platform:

1. Dr. Alberto R. Costa Berríos
2. Mrs. Sherly Inchausty Bermúdez
3. Atty. Francisco D. Rivera Maldonado
4. Mr. José R. Serrano Morales
5. Mr. Jorge L. Cosme Oyola

Guests:

1. Sr. Joaquín Santiago Santos

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, welcomes the Committee members and guests invited to the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary of the Workforce Development Local Board certifies the quorum necessary to conduct the meeting. All the members of the Executive Committee are participating in the meeting. The presence of Mr. Joaquín Santiago Santos, Executive Administrator of AMSI is acknowledged.

III. Reflection

The following reflection statement is projected: "Life is like riding a bike. To keep balance, you have to keep going."

IV. Agenda

Mrs. Victoria Cintrón de Azize presents the agenda with the topics to be discussed during the meeting.

V. Approval of the minutes of the meeting held on April 20, 2022

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on April 20, 2022, previously circulated for approval. Mr. Jorge L. Cosme Oyola makes a motion to consider approved the minutes of the meeting held on April 20,



2022, previously circulated. The motion is seconded by Mrs. Sherly Inchausty Bermúdez and Dr. Julio Marrero Guadalupe.

VI. Communications received

a. In-person services

Mr. Joaquín Santiago Santos presents a memorandum received from Mr. Carlos A. Román, Acting Sub-administrator of the Job Service Division, in which they include the security measures and provision of services carried out at the moment of providing the services in person. Effective next May 16, 2022, all the Local Offices of the Job Service located in the Single Management Centers will begin to provide in person all the job and placement services, for basic and individualized careers, to the persons searching for a job considering all the precautionary measures set out in the memorandum.

b. Professional collaboration agreement

Mr. Joaquín Santiago Santos presents a letter received from Mr. José Cintrón Ruiz, Chief Executive Officer at CODEL, in which they thank for the opportunity to make a collaboration agreement between AMSI and the Northwest Business and Labor Development Corporation. They will begin to formalize the written documents in order to begin setting out the links to associate professionally.

c. Guidelines on the permissible and non-permissible costs with WIOA Funds



Mr. Joaquín Santiago Santos presents Circular Letter DDEC-WIOA-03-2022, *Guidelines on the Permissible and Non-permissible Costs with WIOA Funds*, which includes the background, legal base, purpose, factors affecting permissibility of costs, reasonable costs, attributable costs, permissible activities under WIOA, non-permissible activities under WIOA, table of reference of permissible and non-permissible costs, other provisions, derogations, applicability, and validity.

d. Applicability of 29 CFR 38 and 29 USC 3248 to the provision of services in One Stop or One Stop Partners. Statutes and prohibition of discrimination on the basis of race, color, nationality, religion, age, disability, gender, place of residence, political affiliation, or belief, in the provision of services

Mr. Joaquín Santiago Santos presents Circular Letter *Applicability of 29 CFR 38 and 29 USC 3248 to the Provision of Services in One Stop or One Stop Partners. Statutes and Prohibition of Discrimination on the basis of race, color, nationality, religion, age, disability, gender, place of residence, political affiliation, or belief, in the provision of services*. The 29 CFR §38.5 provides that any individual shall be discriminated on the basis of race, color, sex, religion, national origin, age, disability, political affiliation, or belief; and no participant, applicant or beneficiary shall be discriminated against on the basis of citizenship or prevented from participating in activities or programs financially assisted by WIOA or prevented from getting service.



e. AMSI – Final Signed Document

f. Designation of high unemployment in Caguas-Guayama area

Mr. Joaquín Santiago Santos presents a letter received from Honorable Manuel Cidre Miranda, Secretary of the Department of Economic Development and Commerce, in which they designate the Caguas-Guayama Area, an area of high unemployment with an annual average unemployment rate of 8.7% for the Year Calendar 2021.

g. Amendment to the Financial Closing Guidelines for the Year 2021-2022

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Jamille Muriente Díaz, Assistant Secretary of Administration, with the updated dates in the Financial Closing Guidelines for the Year Program Calendar effective on June 11, 2021.

h. Caguas-Guayama Board Evaluation Report

Mr. Joaquín Santiago Santos presents an electronic mail received from Marta M. Collazo Seguinot, in which is included the evaluation of the Caguas-Guayama Local Board composition.

i. Northeast CGU Operator

Mr. Joaquín Santiago Santos presents a letter received from Atty. Pedro García Morell, President of Northwest Local Board, in which they notify that after evaluating the proposal presented by AMSI for the Northeast CGU Operator Service, the Local Board for the Northwest Workforce Labor Development has decided to award it in favor of AMSI.

Dr. Alberto R. Costa Berríos makes a motion to consider received the *Communications received*. The motion is seconded by Dr. Julio Marrero Guadalupe and Mr. José R. Serrano Morales.

VII. New topics

a. Resolution

Mr. Joaquín Santiago Santos presents a Resolution of Certification of the following occupations in demand for the Year Program 2022-2023: barber, videogames designer, and anthropologist.

b. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- i. Unemployment rate AMSI and Puerto Rico
- ii. Unemployment rate Puerto Rico Economic Regions
- iii. Global Investment Graph, Second Year of Availability 2020-2021, updated as of May 20, 2022
- iv. Global Investment Graph Current Year 2021-2022, updated as of May 20, 2022
- v. Program Outcomes 2021-2022
- vi. Memorandum of Understanding and Financial Agreements with Medullar Partners
- vii. Memorandum of Understanding and Financial Agreements with Optional Partners
- viii. Income Objectives Graph, Temporary Jobs Agency, updated as of May 27, 2022



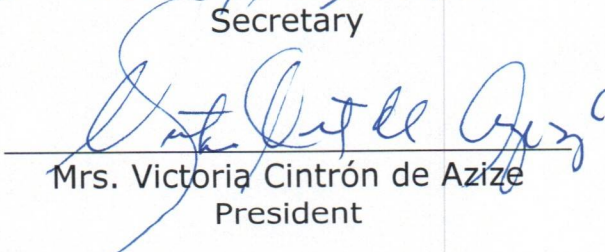
- ix. Income Objectives of the Lyceum, updated as of May 27, 2022
- x. Activation Objectives Graph of the *Ticket to Work Program*, updated as of May 26, 2022
- xi. Income Objectives Graph of the *Ticket to Work Program*, updated as of May 26, 2022
- xii. Placement Objectives Graph of the *Ticket to Work Program*, updated as of May 26, 2022
- xiii. Activation Objectives Graph of the *Ticket to Work Program*, Virgin Islands, updated as of May 26, 2022
- xiv. Placement Objectives graph of the *Ticket to Work Program*, Virgin Islands, updated as of May 26, 2022
- xv. AMSI in the social platforms

VIII. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:55 p.m., by means of a motion that is made by Atty. Francisco D. Rivera Maldonado. The motion is seconded by Dr. Julio Marrero Guadalupe.

Approved today, June 30, 2022.


Mr. Jorge L. Cosme Oyola
Secretary


Mrs. Victoria Cintrón de Azize
President

