

**MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.**  
**Workforce Development Local Board**  
*P. O. Box 8518 Caguas, Puerto Rico 00726-8518*

**ORDINARY MEETING MINUTES  
EXECUTIVE COMMITTEE**

DATE: February 24, 2022

TIME: 4:06 PM

PLACE: Local Board Conference Room, Caguas, Puerto Rico

**Present:**

1. Dr. Julio A. Marrero Guadalupe
2. Dr. Alberto R. Costa Berríos

**Members Participating via ZOOM Virtual Platform:**

1. Mrs. Vicky Cintrón de Azize
2. Mr. José R. Serrano Morales
3. Mr. Jorge L. Cosme Oyola
4. Mrs. Sherly Inchausty Bermúdez

**Excused:**

1. Atty. Francisco D. Rivera Maldonado

**Guests:**

1. Mr. Joaquín Santiago Santos

2. Mr. Jaime Meléndez Navarro

**I. Welcome**

Mr. José R. Serrano Morales, Local Board Vice President, gives the welcome speech to all the Committee members and guests.

**II. Establishing a quorum**

Mr. Jorge Luis Cosme Oyola, Workforce Development Local Board Secretary, certifies the necessary quorum for the meeting to take place. Six members of the Executive Committee are participating in the meeting. Atty. Francisco D. Rivera Maldonado is excused. The presence of Mr. Joaquín Santiago Santos, Executive Administrator, and Mr. Jaime Meléndez Navarro, Assistant Administrator, is recognized.

**III. Reflection**

The following reflection is projected: "Don't try to shorten the path, but rather travel it in such a way that action makes the terrain more solid and the landscape more beautiful." Paulo Coelho.



#### **IV. Approval of the minutes of the meeting held on January 27, 2022**

Mr. José R. Serrano Morales presents the minutes of the meeting held on January 27, 2022 previously circulated for approval. Dr. Alberto R. Costa Berríos makes a motion to consider approved the minutes of the meeting held on January 27, 2022, previously circulated. The motion is seconded by Dr. Julio Marrero Guadalupe, Mrs. Sherly Inchausty, and Mr. Jorge L. Cosme Oyola.

#### **V. Communications received**

##### **a. DDED-WIOA-01-2022 Circular Letter**

Dr. Joaquín Santiago Santos presents DDED-WIOA-01-2022 Circular Letter - Visits and Face-to-face Services provided to the CGU/AJC, received from Atty. Jenny Mar Cañón Feliciano, Director of the Workforce Development Program, and Hon. Manuel Cidre Miranda, Secretary of the Economic Development and Commerce Department.

##### **b. Notice of the Digital Record Monitoring Compliance of the 1<sup>st</sup> cycle of 2020-2021 fiscal year**

Mr. Joaquín Santiago Santos presents a letter received from



Dr. Nilsa D. Otero Cordero, Coordinator of the Unit of Federal Monitoring LEA, in which they notify that the Educational Service Center complied with the criteria and performance expectations evaluated in the Participant Digital Record Monitoring held on April 19, 2021.

**c. Notice of the Digital Record Monitoring Compliance of the 2<sup>nd</sup> cycle of 2020-2021 fiscal year**

Mr. Joaquín Santiago Santos presents a letter received from Dr. Nilsa D. Otero Cordero, Coordinator of the Unit of Federal Monitoring LEA, in which they notify that the Educational Service Center complied with the criteria and performance expectations evaluated in the Participant Digital Record Monitoring held on March 18-21, 2021, corresponding to the 2<sup>nd</sup> cycle of 2020-2021 fiscal year.

**d. Notice of the Digital Record Monitoring Compliance of the 3<sup>rd</sup> cycle of 2020-2021 fiscal year**

Mr. Joaquín Santiago Santos presents a letter received from Dr. Nilsa D. Otero Cordero, Coordinator of the Unit of Federal Monitoring LEA, in which they notify that the Educational Service Center complied with the criteria and performance



expectations evaluated in the Participant Digital Record Monitoring held on June 2-3, 2021, corresponding to the 3rd cycle of 2020-2021 fiscal year.

**e. CE 22-303 Office of Government Ethics**

Mr. Joaquín Santiago Santos presents a letter received from Mr. Aniano Rivera Torres, Executive Subdirector, with regards to a letter received on November 15, 2021 by which it is essentially consulted if the Municipal Alliance of Integrated Services, Inc., are public servants according to the Organic Act of the Puerto Rico Office of Government Ethics (LOOEG).

**f. Recommendation from the Caguas-Guayama Local Board Operator**

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Special Aide in charge of the Workforce Development Program, in which she notifies that the Caguas-Guayama Local Board of the Workforce Development Program presented the documents as requested in a written communication dated August 31, 2021. Personnel of the Planning, Evaluation, Validation, and Statistics Office revised the documents according to the circular letter and they will make a recommendation to the Governor for the final approval.



Dr. Julio Marrero Guadalupe makes a motion to consider approved the communications received. The motion is seconded by Dr. Alberto R. Costa Berríos.

## **VI. New topics**

### **a. Appraisal Advisors' Request**

Mr. Jaime Meléndez Navarro presents the Pending Statement of Account of Migdoel Rodríguez, DBA Appraisal Advisors. Dr. Alberto R. Costa Berríos makes a motion to negotiate 100% of the balance. The motion is seconded by Dr. Julio Marrero Guadalupe.

### **b. Business Budget Modification**

Mr. Jaime Meléndez Navarro presents the 2020-2021 budget modification of the Business Area. Dr. Alberto R. Costa Berríos makes a motion to consider approved the 2020-2021 Budget Modification of the Business Area. The motion is seconded by Mrs. Sherly Inchausty Bermúdez.

### **c. 2022-2023 Proposal Guides**

Mr. Joaquín Santiago Santos presents the ad published in *El Vocero* regarding the Call for Service Providers of Trainings, Professional Services, Faith-based, Educational, and Communitarian Institutions for the 2022-2023 Youth Programs.



**d. Appointments Extension of the Local Board Members**

Mr. Joaquín Santiago Santos presents the letters for Appointment Extension of Atty. Alex Rivera Longchamps, Prof. María M. Rodríguez Cartagena, Mra. Carmen S. González Flores, Mrs. Lola Yglesias Quiñones, Mr. Arturo Castrodad Rodríguez, Mrs. Yolanda I. González Laboy, Dra. Angela de Jesús, and Eng. Luis Vázquez García, as members of the Local Board.

**e. Competitive process to select the operator of the Single Management Center of the Northeast Region**

Mr. Joaquín Santiago Santos informs that the closing period to submit a proposal for the Operator of the Single Management Center of the Northeast Region will end on March 9, 2022.

**f. Executive Administrator Report**

Mr. Joaquín Santiago Santos, presents the following information in the Executive Administrator Report:

- i. Global Investment Graphic of Second Year of Availability 2020-2021, updated as of February 17, 2022
- ii. Global Investment Graphic of Current Year 2021-2022, updated as of February 17, 2022
- iii. 2021-2022 Program Outcomes
- iv. Memorandum of Understanding and Financing Agreements with Medullar Partners



- v. Memorandum of Understanding and Financing Agreements with Optional Partners
- vi. Graphic of the Income Objectives of the Temporary Jobs Agency, updated as of February 23, 2022
- vii. Graphic of the Lyceum Income, updated as of February 23, 2022
- viii. Graphic of the Objectives of the *Ticket to Work Program*, updated as of February 23, 2022
- ix. Graphic of Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of February 23, 2022
- x. AMSI in the social platforms

Dr. Alberto Costa Berríos makes a motion to consider received the Executive Administrator Report. The motion is seconded by Dr. Julio Marrero Guadalupe and Mr. Jorge L. Cosme Oyola.

## **VII. Other topics**

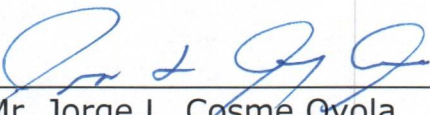
Mr. Joaquín Santiago Santos presents a letter received from Mr. Gabriel Maldonado Gonzalez, Secretary of the Department of Labor and Human Resources, in which he designates Guayama as a high unemployment area with an annual percentage unemployment rate of 8.6% for the 2021calendar year.

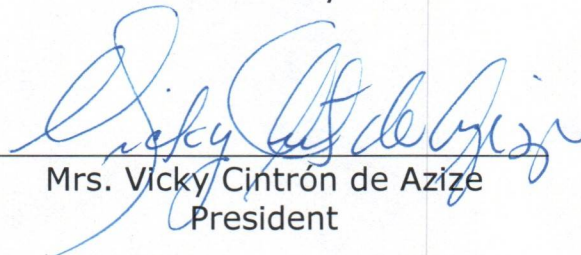


### VIII. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:50 p.m., by means of a motion presented by Dr. Alberto Costa Berríos. The motion is seconded by Mrs. Sherly Inchausti Bermúdez and Dr. Julio Marrero Guadalupe.

Approved today, March 30, 2022

  
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Mr. Jorge L. Cosme Oyola  
Secretary

  
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Mrs. Vicky Cintrón de Azize  
President