

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DATE: SEPTEMBER 27, 2023
TIME: 4:05 P.M.
PLACE: Conference Room

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos

Members present via ZOOM Virtual Platform:

4. Mr. Jorge L. Cosme Oyola
5. Atty. Francisco D. Rivera Maldonado
6. Mr. José R. Serrano Morales
7. Mrs. Sherly Inchausty Bermúdez

Guests:

1. Mr. Joaquín Santiago Santos
2. Mrs. Elizabeth Irizarry Rivera

I. Welcome

Mrs. Vicky Cintrón de Azize, President of the Board and thanks the Committee members for attending and participating in the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary, addresses the present certifying the necessary quorum for the meeting to take place. All the members of the Executive Committee are participating in the meeting. The presence of Dr. Joaquín Santiago Santos and Mrs. Elizabeth Irizarry Rivera is acknowledged.

III. Reflection

The following reflection is projected: "An umbrella can't stop the rain, but it helps us stay under the storm."

IV. Agenda

Mrs. Victoria Cintrón de Azize, Board President, presents the agenda to be discussed in the meeting of the Executive Committee.

V. Approval of the minutes of the meeting held on August 30, 2023

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on May 30, 2023, previously circulated for approval. Dr. Alberto Costa Berríos makes a motion to approve the minutes of the meeting held on May 30, 2023, as circulated. The motion is seconded by Dr. Julio A. Marrero Guadalupe. It was approved unanimously.

VI. Communications received

a. AMSI Monitoring Closing letter

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Gabriel Pavía Nolla, Compliance Officer of the Governor Commission for Volunteering and Communitary Service, in which they inform that the Commission for Volunteering and Community Service is satisfied with the process outcome and consider it concluded until their project receive other monitoring visit in the future.

b. Letter on approval of AmeriCorps proposal

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Amanda Préstamo Torres, Executive Director of the Commission for Volunteering and Community Service, in which they inform that the State and National Americorps Proposal for the period 2023-2024 has been approved.

**c. Circular letter OC-24-04, Non-for-profit organizations:
Use of Property and Public Funds**

Mr. Joaquín Santiago Santos presents Circular letter OC-24-04 received from Mrs. Yesmín M. Valdivieso, Comptroller Office, which is issued to inform that a revised publication titled *Non-for-profit organizations: Use of Property and Public Funds* is posted on their internet page. It intends to serve as a guidance both for the OSFL as well as for the government entities that assign property or public funds to these organizations.

d. Service providers of WIOA Youth Program

Mr. Joaquín Santiago Santos presents Circular letter received from Mrs. Yolanda Rivera Ortiz, Special Aid in charge of the Planning, Evaluation, Validation, and Statistics of the Workforce Development Program, in which they are requesting information from the providers per each programmatic year as part of the technical assistance that will be offered to the local areas and to comply with the public policy.

e. Opposition to Dismissal – AMSI v. OEG

Mr. Joaquín Santiago Santos presents the Opposition to a Motion to Dismiss the legal action against the Puerto Rico Government Ethics Office.

**f. Initial and subsequent process of the Workforce
Development Local Areas**

Mr. Joaquín Santiago Santos presents a letter received from Mrs. Migdalia Bonilla Méndez, Interim Executive Director, informing that ALDL must request the following subsequent designation according to the requisites stipulated in the DDEC-WIOA-02-2021: Procedure and Requisites for the Subsequent Designation and Redesignation of Workforce Development Local Areas under the WIOA. Applications must be submitted by December 29, 2023. This issue will be pending for next meeting.

Dr. Alberto R. Costa Berríos makes a motion to consider received the Communications. The motion is seconded by Dr. Julio Marrero Guadalupe.

VII. New topics

a. Operation Christmas Child

Mr. Joaquín Santiago Santos invites the Executive Committee members to continue participating in the activity *Operation Christmas Child*, as in previous years: preparing little boxes for boys and girls from countries that have been declared living in extreme poverty.

b. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- a) Unemployment Rate updated as of July 2023
- b) Graphics of Investment updated as of September 20, 2023
- c) Program Outcomes updated as of September 15, 2023
- d) Memorandum of Understanding and Financing Agreements

- e) Execution Indicators
- f) Income Objectives of the Temporary Job Services, updated as of September 25, 2023
- g) Income Objectives of the Lyceum updated as of September 25, 2023
- h) Allocation Objectives of the *Ticket to Work Program* updated as of September 26, 2023
- i) Placement Objectives of the *Ticket to Work Program* updated as of September 26, 2023
- j) Assignment Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of September 26, 2023
- k) Placement Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of September 26, 2023
- l) Income Objectives of the *Ticket to Work Program*, updated as of September 26, 2023
- m) Income Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of September 26, 2023
- n) AMSI in the social platforms
- o) AMSI in the media

VIII. Other topics

a. AMSI Municipal Contribution Contract

Mr. Joaquín Santiago Santos presents copy of the Contract signed with the Autonomous Municipality of Caguas on the concession of a municipal contribution.

b. Draft of the Regulation for the Activities to be Offered per Net Income

Mrs. Elizabeth Irizarry presents a draft of the Regulation for the Use of Accrued Funds of the Net Income of the Business and Special Projects Area with the intend to establish the procedure to be followed in the utilization of Accrued Earnings Funds of the Business and Special Projects Area. The Executive Committee will be scheduling an extraordinary meeting to attend to this topic. The Executive Committee will be scheduling an extraordinary meeting to address this matter.

c. Visit to the *Ticket to Work Program*, Virgin Islands

Mr. Joaquín Santiago Santos informed the Executive Committee members that on October 18, 2023 a trip to Virgin Islands will take place with the purpose of beginning the works related to the *Ticket to Work Program*.

d. Request of participation in Advisory Board

Mr. Joaquín Santiago Santos presents a letter received from Prof. Edfel J. Rivera-Rivera and Dra. Xiomara Santiago, from the University of Puerto Rico in Cayey, informing Mr. Joaquín Santiago Santos that he has been recommended to be a part of the Advisory Board in the process of re-accreditation of the Accreditation Council for Business School and Programs. Mrs. Victoria Cintrón de Azize, President of the Board, approved favorably Mr. Joaquín Santiago Santos' participation in the Advisory Board.

e. Head Start - Guayama Program

Mr. Joaquín Santiago Santos presents a letter received from Mr. Jonathan De Jesús De Jesús, Director of the Head Start/Early Head Start Program of the Autonomous Municipality of Guayama, notifying that AMSI was selected to designate a representative that, by means of a democratic election process, results elected as a delegate of the Regulatory Policy Council. Mrs. Victoria Cintrón de Azize nominated Mr. Joaquín Santiago Santos to participate in the Regulatory Policy Council election process.

f. Letter received from the Municipal Government of San Sebastián


Mr. Joaquín Santiago Santos presents a letter received from Honorable Javier D. Jiménez Pérez, Municipality of San Sebastián's mayor, in which they notify about a request of public information under the "Transparency Law and Expedited Procedure for Access to Public Information," regarding the proposal submitted to Northwest Labor Connection.

Dr. Alberto R. Costa Berríos makes a motion to consider received the information presented under *New topics*. The motion is seconded unanimously.

IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 5:03 p.m., by means of a motion made by Atty. Francisco D. Rivera Maldonado. The motion is seconded unanimously.

Approved today, October 24, 2023



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President