

ALIANZA MUNICIPAL DE SERVICIOS INTEGRADOS, INC.

P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DATE: August 30, 2023

TIME: 4:13 PM

PLACE: Board Conference Room

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos

Members Participating via ZOOM Virtual Platform:

1. Mr. Jorge L. Cosme Oyola
2. Atty. Francisco D. Rivera Maldonado
3. Mr. José Serrano Morales

Excused:

1. Mrs. Sherly Inchausty Bermúdez

Guests:

1. Dr. Joaquín Santiago Santos

2. Mr. Roberto L. Delgado Torres
3. Mr. Jaime Meléndez Navarro
4. Mr. Luis González Torres

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, expresses gratitude to the Committee members and guests for their attendance to the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary of the Board, addresses the present to certify the quorum necessary to make the meeting possible. Six members of the Executive Committee are participating in the meeting. Mrs. Sherly Inchausty Bermúdez is excused. Also, the presence of Dr. Joaquín Santiago Santos, Mr. Roberto L. Delgado Torres, Mr. Jaime Meléndez Navarro, and Mr. Luis González Torres is acknowledged.

III. Reflection

The following reflection is projected: "It's not what we possess, but what we enjoy what constitutes our abundance."

IV. Agenda

Mrs. Victoria Cintrón de Azize, President of the Board, presents the agenda to be discussed in the meeting of the Executive Committee.



V. Approval of the Minutes of the Meeting held on May 24, 2023

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on May 24, 2023, previously circulated for approval. Mr. José Serrano Morales makes a motion to approve the minutes of the meeting held on May 24, 2023, as it was previously circulated. The motion is seconded by Dr. Julio A. Marrero Guadalupe. It was approved unanimously.

VI. Communications Received

a. Caguas-Guayama AP 2022-2023 allocation

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Migdalia Bonilla Méndez, Acting Director of the Workforce Development Program, in which it is notified the funds allocation corresponding to the 2023 Program Year, for the Youth, Adults and Displaced Workers under the Workforce Opportunity and Innovation Act.

b. The Municipal Alliance of Integrated Services, Inc., has successfully renewed the Host Agency Agreement for Project Year 2023

Dr. Joaquín Santiago Santos presents the Renovation Agreement made with AARP Foundation.

c. Extension of PRIS Data Compilation

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Migdalia Bonilla Méndez, Acting Director of the Workforce Development Program, in which it is informed that the dateline to submit the PRIS Report is August 14, 2023. Doctor Santiago informs that at AMSI, the information is entered in the system when a participant is being served.

d. AP 2023-2025 Work Specification Approval and AP 2022 Modification letters

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Special Aide in charge of the Planning, Evaluation, Validation, and Statistics of the Workforce Development Program. In said letter is informed that upon evaluating planning, as stipulated in the AP 2023 Planning Guidelines, the planning presented for the Youth, Adults, and Displaced Workers Program for the AP 2023 is approved.

Dr. Alberto R. Costa Berríos makes a motion to consider received the communications. The motion is seconded by Dr. Julio A. Marrero Guadalupe.



VII. New topics

a. Legal matters status

Atty. Cristina Martínez, Legal Counsel at Edge Legal, presents to the Executive Committee Members the legal matters status in progress.

b. Dr. José M. Romero Vázquez appointment

Dr. Joaquín Santiago Santos presents the appointment letter of Dr. José M. Romero Vázquez as a member of the Board, replacing Dra. Angela De Jesús.

c. Dr. Ángel Toledo's Board resignation

Dr. Joaquín Santiago Santos presents Dr. Ángel Toledo's resignation letter as a member of the Board, since he will no longer continue working for MAVI.

d. DTRH UI, ES, and AJC Memorandum

Dr. Joaquín Santiago Santos presents a letter received from the Department of Labor and Human Resources, in which they inform that collaborative efforts are being carried out in the Unemployment Insurance office to the ends of ensuring that the Unemployment Insurance claimant registers to receive training and employment services provided by the Labor Connection Centers.

e. One Site assessment

Dr. Joaquín Santiago Santos presents the outcomes of the monitoring from the U.S. Department of Labor Veterans' Employment and Training Service.

f. Visits of the members of the Single Management Center Committee to the AMSI localities

Dr. Julio Marrero Guadalupe, President of the Single Management Center Committee, presents the information collected during the visit conducted to the localities on May 5, 2023 and June 23, 2023. Additionally, he invites the Executive Committee members to accompany him during the next semester to visit the localities.

g. AMSI budget

Mr. Roberto L. Delgado and Mr. Jaime Meléndez present the Executive Committee members the proposed 2023-2024 budget of AMSI, Inc. Dr. Alberto Costa Berríos makes a motion to consider approved the proposed 2023-2024 budget of AMSI, Inc. The motion is seconded by Dr. Julio Marrero Guadalupe.

h. Internal and external monitoring report

Mr. Luis González presents the monitoring report of AmeriCorps, CDBG-DR, Single Audit, Fiscal Review, ETA Monitoring, HVRP,



Aguadilla Management Report, DDEC, and the Business Area Compliance. Dr. Alberto Costa Berríos makes a motion to consider received the Monitoring Report. The motion is seconded by Dr. Julio Marrero Guadalupe.

i. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information as part of the Executive Administrator Report:

- i. Investment graphics, updated as of August 20, 2023
- ii. Unemployed Rate graphics updated as of June 2023
- iii. Program Outcomes, updated as of August 23, 2023
- iv. Memorandums of Understanding and Financing Agreements
- v. Performance Indicators
- vi. Income Objectives graphics of the Temporary Work Services updated as of August 29, 2023
- vii. Income Objectives graphics of the Lyceum, updated as of August 29, 2023
- viii. Income Objectives graphics of the activations of the *Ticket to Work Program*, updated as of August 29, 2023
- ix. Placement Objectives graphics of the *Ticket to Work Program*, updated as of August 29, 2023
- x. Activation Objectives graphics of the *Ticket to Work Program*, Virgin Islands, updated as of August 29, 2023



- xi. Placement Objectives graphics of the *Ticket to Work Program*, Virgin Islands, updated as of August 29, 2023
- xii. Income Objectives graphics of the *Ticket to Work Program*, updated as of August 29, 2023
- xiii. Income Objectives graphics of the *Ticket to Work Program*, Virgin Islands, updated as of August 29, 2023
- xiv. AMSI in the social platforms
- xv. AMSI in the media
- xvi. AMSI Board: Opportunity Promoters

VIII. Other topics

a. Advertising and Marketing Work Plan (September to November 2023)

Dr. Joaquín Santiago Santos presents the Advertising and Marketing Work Plan for the months of September to November 2023. He explains the implementation plan and also presents other pending matters in regards to the marketing plan. Dr. Alberto Costa Berríos makes a motion to consider approved the Advertising and Marketing Work Plan presented. The motion is seconded by Mr. Jorge L. Cosme Oyola.



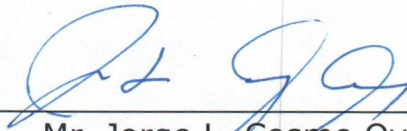
b. Visit to Aguadilla

Mrs. Victoria Cintrón de Azize, President of the Board, shares her experience in the ordinary meeting of the Board held in Aguadilla.

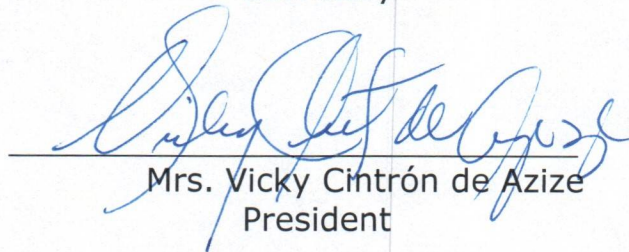
IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 5:17 p.m., by means of a motion presented by Atty. Francisco D. Rivera Maldonado. The motion is seconded by Dr. Julio Marrero Guadalupe and Mr. José Serrano Morales.

Approved today, September 27, 2023



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Vicky Cintrón de Azize
President