

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DATE : January 31, 2024
TIME : 4:06 P.M.
PLACE: Board Conference Room

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Alberto R. Costa Berríos
3. Dr. Julio Marrero Guadalupe

Members present via ZOOM Virtual Platform:

1. Mr. Jorge L. Cosme Oyola
2. Mr. José R. Serrano Morales
3. Mrs. Sherly Inchausty Bermúdez

Excused:

1. Atty. Francisco D. Rivera Maldonado

Guests:

1. Dr. Joaquín Santiago Santos

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, gives a welcome speech to the Committee members and guests.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary of the Board, addresses the present certifying the quorum necessary to make possible the meeting. Six members of the Executive Committee are participating in the meeting. Atty. Francisco D. Rivera Maldonado is excused. The presence of Mr. Joaquín Santiago Santos is also acknowledged.

III. Reflection

The following reflection statement is projected: "Life is unpredictable, and that is what makes it beautiful. We can't know what the future holds, so anything is possible." Mother Teresa.

IV. Agenda

Mrs. Vicky Cintrón de Azize, President of the Board, presents the Agenda that will be discussed during the Executive Committee meeting.

V. Approval of the minutes of the meeting held on November 29, 2023

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on November 29, 2023, previously circulated for



approval. Dr. Alberto R. Costa Berríos makes a motion to approve the minutes of the meeting held on November 29, 2023, as circulated. The motion is seconded by Dr. Julio Marrero Guadalupe.

VI. Communications received

a. WIOA-PP-07-2023 Public Policy on funds transfer between the Adults and Dislocated Workers Programs

Dr. Joaquín Santiago Santos shares with the Executive Committee members Public Policy PP-07-2023 with an effective date of December 12, 2023, whose purpose is to establish public policy and the procedures for the transfer of funds between the Adults and Dislocated Workers Programs of the Title I-B of the Workforce Opportunities and Initiative Act.

b. WIOA-PP-08-2023 Public Policy on travel expense in and out of PR for the Workforce Development Local Area (ALDL, for its Spanish acronym) and the Workforce Development Local Board (JLDL, for its Spanish acronym)

Dr. Joaquín Santiago Santos shares with the Executive Committee members Public Policy PP-07-2023 with an effective date of December 12, 202, whose purpose is to establish controls related to travel in and out of PR and regulate per diem payments to the members of the Workforce Development Local Boards within the framework of the meetings held.

c. Office of Finance of the Department of Economic Development and Commerce of Puerto Rico (DDEC, for its Spanish acronym)



Dr. Joaquín Santiago Santos presents an electronic mail received from Mrs. Jamille E. Muriente, Assistant Secretary of Administration/Chief Financial Official, in which they notify that the financial statements audit corresponding to FY 2023 and this year, AMSI has been selected. In addition, they include a list of the documents that must be handed in to the auditors.

d. Financial Guidelines amended as of December 2023

Dr. Joaquín Santiago Santos presents the amended Financial Guidelines. Its purpose is to provide with a uniform reference to comply with the applicable federal and state regulations. The document includes guidelines to manage cash and establishes requirements of datelines, documentation, and reports required that must be submitted to the Department of Economic Development and Commerce

Dr. Alberto R. Costa Berrios makes a motion to consider approved the *Communications received*. Mr. Jorge L. Cosme Oyola seconds the motion.

VII. New topics

a. New case

Dr. Joaquín Santiago Santos presents the documents of the Motion to Dismiss Case on Special Judicial Review for Access to Public Information (Act Number 141-2019, as amended).

b. AMSI vs OEG – Notification and Reconsideration of Judgment

Dr. Joaquín Santiago Santos presents the document *Judgment on Request for Declaratory Judgment, Provisional Remedies of Preliminary Injunction and Permanent Injunction*. He also presents the *Motion for Reconsideration* submitted on January 18, 2024.

c. CDBG-DR Financial Monitoring Report

Dr. Joaquín Santiago Santos presents a letter received from Mr. José R. López-Iglesias, Director of the Monitoring Disaster Recovery Office, in which he informs that there were no findings, concerns or observations.

d. Ticket to Work Program

Dr. Joaquín Santiago Santos presents the final results of the auditing of the *Ticket to Work Program* on December 2023, in which EN indicates that they have complied satisfactorily with the requisites described in the Ticket Program Agreement (TPA).

e. Samaritan's Purse Investment Report

Dr. Joaquín Santiago Santos presents a table with the names and amount of money generated with which a total of 138 little boxes for the Samaritan's Purse Christmas Child Operation were prepared.

f. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information included in the Executive Administrator Report:

- a) Unemployment Rate updated as of November 2023
- b) Program Outcomes updated as of January 30, 2024
- c) WIOA Investment graphs updated as of January 22, 2024



- d) Income Objectives of Temporary Job Services from July to December 2023. Strategies that are being implemented to reach the goals.
- e) Income Objectives of the Lyceum from July to December 2023. Strategies that are being implemented to reach the goals.
- f) Income Objectives of the *Ticket to Work Program* Puerto Rico and Virgin Islands from July to December 2023. Strategies that are being implemented to reach the goals.
- g) AMSI in the social platforms
- h) AMSI in the media

Dr. Joaquín Santiago Santos presented four graphs detailing the information on the SET, Lyceum, and BAT income. These graphs were designed to help understand the financial data, as requested in the plenary session. The purpose of presenting four graphs is allowing the Committee members select which graph(s) they would prefer for future presentation of financial data. A consensus was reached to present the information using three of the shown graphs, which will be used as the standard format for future presentations.

Dr. Alberto R. Costa Berríos makes a motion to consider received the information presented under *New topics*. The motion is seconded unanimously.

VIII. Other topics

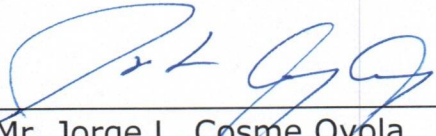
Dr. Joaquín Santiago Santos presents the calendar of the meetings to be held in 2024.



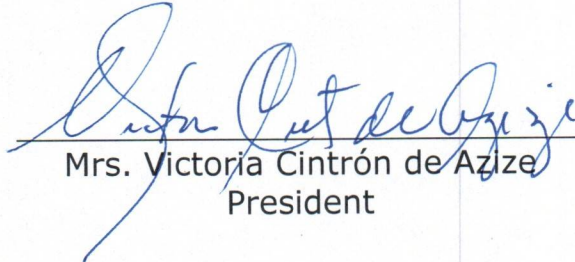
IX. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:45 p.m., by means of a motion that is made by Dr. Julio Marrero Guadalupe. The motion is seconded by Mr. José Serrano Morales.

Approved today, February 28, 2024.



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President