

**MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.**

*P. O. Box 8518 Caguas, Puerto Rico 00726-8518*

**ORDINARY MEETING MINUTES  
YOUTH COUNCIL**

Date: March 6, 2024

Time: 4:04 p.m.

Place: Board Conference Room

**Present:**

1. Dr. Alberto R. Costa Berríos
2. Mrs. Victoria Cintrón de Azize
3. Miss Mayra Lee Franco Colón
4. Mr. Erick Y. Rivera Santiago

**Excused:**

1. Dr. Carmen Zoraida Claudio
2. Mrs. Lola Yglesias Quiñones
3. Mrs. Sol W. Galarza Nazario

**Guests:**

1. Dr. Joaquín Santiago Santos
2. Mr. Roberto L. Delgado Torres

**I. WELCOME**

Dr. Alberto R. Costa Berríos, President of the Youth Council, gives a welcome speech to the members of the Youth Council and guests.

## **II. ESTABLISHING A QUORUM**

Mrs. Victoria Cintrón de Azize, Secretaria Interina, Acting Secretary, certifies the required quorum to conduct the meeting. Four members of the Youth Council are participating in the meeting. Dr. Carmen Zoraida Claudio, Mrs. Lola Yglesias Quiñones and Mrs. Sol W. Galarza Nazario. are excused. Also, the presence of Dr. Joaquín Santiago Santos Mr. Roberto L. Delgado Torres is acknowledged.

## **III. AGENDA**

Dr. Alberto R. Costa Berríos, President of the Youth Council, presents the agenda with the topics that will be developed during the meeting.

## **IV. REFLECTION**

The following reflection statement is projected: "Think like an adult, live like a youth, counsel like an elderly, and never stop dreaming like a child."

## **V. APPROVAL OF THE MINUTES OF THE MEETING HELD ON SEPTEMBER 7, 2023**

Dr. Alberto R. Costa Berríos President of the Youth Council, presents the minutes of the meeting held on September 7, 2023, previously circulated for approval. Miss Mayra Lee Franco Colón makes a motion to approve the minutes of the meeting held on September 7, 2023, as circulated. The motion is seconded by Mrs. Victoria Cintrón de Azize.

## VI. NEW TOPICS

### a. Progress Report – Services to youth

Dr. Joaquín Santiago Santos presents the Program Outcomes of the youth programs updated as of February 29, 2024. Mrs. Mayra Lee Franco Colón makes a motion to consider received the information presented. The motion is seconded by Mr. Erick Y. Rivera Santiago.

### b. Notice of Funds Availability 2024-2025

Mr. Roberto L. Delgado Torres presents the following summary of elements, services or activities to develop the youths' knowledge, and academic as well as occupational skills:

- **Tutoring, Strategies to prevent school dropout, training in study skills (Element for youth in and out of school):** Activity that allows reinforcing the youths' basic skills with the purpose of helping them get their high school diploma and/or equivalent.
- **Alternative Secondary School (Element for youth in or out of school):** Aimed at youth with difficulties with the traditional secondary education or youths that have dropped it, so that they can continue till they complete studies.
- **Paid or unpaid work experience (Element for youth in and out of school):** A learning experience planned and structured in a workplace for a limited period of time.
- **Occupational skills training (Element for youth in and out of school):** Organized study program that brings specific vocational skills.
- **Education concurrently offered with activities for workforce readiness (Element for youth in and out of school):**

Education and training Integrated model.

- **Leadership Development Skills Opportunities (Element for youth in and out of school):** Exposure to diverse experiences.
- **Support Services (Element for youth in and out of school):** Services that facilitate a young person to participate in WIOA activities.
- **Mentoring by Adults (Element for youth in and out of school):** Relationship between a young person and a mentor adult, in which structured activities are developed by the mentor.
- **Follow-up Services (Element for youth in and out of school):** It helps to guarantee that youth succeed in the job or education during at least 12 months after their participation in the program concludes.
- **Counselling and Comprehensive Orientation (Element for youth in and out of school):** Individualized counselling is given to participants.
- **Financial Literacy Education (Element for youth in and out of school):** It brings youth the knowledge and abilities to achieve long-term financial stability.
- **Entrepreneurial Skills Training (Element for youth in and out of school):** It brings the basic concepts to start up and operate a small business and develop entrepreneurial skills.
- **Job market information services (Element for youth in and out of school):** It brings information on the job market, the industrial sectors, and the occupations on demand that are available in the area.
- **Preparation and transition activities to the postsecondary**

### **education (Element for youth in and out of school):**

Services that help young people to prepare and make a transition to postsecondary education and trainings.

It is determined that all the elements will be available, however, any proponent that wants to include the Mentoring by adults and Follow-up services elements as part of their service menu must develop an alliance with AMSI.

### **c. Chronogram to file proposals**

Mr. Roberto L. Delgado Torres presents the Chronogram to file proposals of the Youth Program, in which are established the following dates:

- March 19, 2024 – Public Notice
- March 19 to April 4, 2024 – System Registration
- April 9, 2024 – Orientation for Providers
- April 9 to 11, 2024 – Period to make questions through email to [naponte@amsipr.com](mailto:naponte@amsipr.com)
- April 12, 2024 – Period to answer questions
- May 3, 2024 – Deadline to file proposal
- May 6 to 20, 2024 – Proposal evaluation process
- June 30, 2024 – Deadline to complete the Eligible Providers Register
- July 1, 2024 – Period to notify applicants
- July 1, 2024 – Beginning of the year program

Miss Mayra Lee Franco Colón makes a motion to approve the dates and elements presented by Mr. Roberto L. Delgado Torres. The motion is seconded by Mr. Erick Y. Rivera Santiago.

## VII. MOTION TO ADJOURN

There being no other matters to discuss, the meeting adjourns at 4:26 p.m., by means of a motion made by Miss Mayra L. Franco Colón that is seconded by Mr. Erick Y. Rivera Santiago.

Approved today, June 6, 2024.

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Miss Mayra L. Franco Colón  
Acting Secretary

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Dr. Alberto R. Costa Berríos  
President