

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.

P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**ORDINARY MEETING MINUTES
EXECUTIVE COMMITTEE**

DARE : November 29, 2023

TIME : 4:05 P.M.

PLACE: Conference Room

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Alberto R. Costa Berríos

Members present via ZOOM Virtual Platform:

3. Mr. Jorge L. Cosme Oyola
4. Atty. Francisco D. Rivera Maldonado
5. Mr. José R. Serrano Morales
6. Mrs. Sherly Inchausty Bermúdez
7. Dr. Julio A. Marrero Guadalupe

Guest:

1. Mr. Jaime Meléndez Navarro

I. Welcome

Mrs. Vicky Cintrón de Azize, President of the Board, gives a welcome greeting and thanks the present for attending and participating in the meeting.

II. Establishing a quorum

Mr. Jorge Luis Cosme Oyola, Secretary of the Board, addresses the present certifying the necessary quorum for the meeting to take place. All the members of the Executive Committee are participating in the meeting. The presence of Mr. Jaime Meléndez Navarro is also acknowledged.

III. Reflection

The following reflection is projected: "Life and time... are the best teachers. Life teaches us to enjoy time. Time teaches us to value life."

IV. Agenda

Mrs. Victoria Cintrón de Azize, Board President, presents the agenda to be discussed in the meeting of the Executive Committee.

V. Approval of the minutes of the meeting held on October 24, 2023

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on October 24, 2023, previously circulated for approval. Mr. José R. Serrano Morales makes a motion to approve the minutes of the meeting held on October 24, 2023, as circulated. The motion is seconded by Dr. Alberto R. Costa Berríos and Mr. Jorge L. Cosme Oyola.

VI. Communications received

a. Clarification of distribution percentages of the Adults and Dislocated Programs

Mr. Jaime Meléndez Navarro presents a letter received from Atty. Mariamelia Sueiro Álvarez detailing the allocation of funds corresponding to Year Program 2023.

b. Goals and Objectives Plan

Mr. Jaime Meléndez Navarro presents a letter received from Mrs. Yolanda Rivera Ortiz, including the amended document and the official brand approved by the State Board in Public Policy DDEC-WIOA-08-2022: New Brand "Labor Connection" launching.

c. Annual Execution Report

Mr. Jaime Meléndez Navarro presents the Annual Execution Report for Year Program 2022, which shows that all the WIOA execution indicators are being exceeded.

d. Importance of data entry in the PRIS system

Mr. Jaime Meléndez Navarro presents a letter received from Atty. Mariamelia Sueiro Álvarez, in which they present the stipulated period to present the outcome reports for Year Program 2023 with the respective periods for each execution indicator.



e. Caguas, AP 2023-2024 Notification

Mr. Jaime Meléndez Navarro presents a letter received from Mrs. Yolanda Rivera Ortiz informing that after completing the evaluation, as stipulated in the Planning Guide for Year Program 2023, the presented changes have been approved. Therefore, the planned programmatic activities can be developed, and it can also comply with the maximum utilization of funds.

f. Communication about an increase in funds

Mr. Jaime Meléndez Navarro presents a letter received from Atty. Mariamelia Sueiro Álvarez, in which they inform on the additional funds allocation that have been granted through the WIOA Dislocated Workers Program.

g. CDBG-DR Monitoring Report- AMSI

Mr. Jaime Meléndez Navarro presents a letter received from Mr. José R. López Iglesias, in which they present the results of the monitoring made to the CDBG-DR Program.

Dr. Alberto R. Costa Berríos makes a motion to consider received the Communications. The motion is seconded unanimously.



VII. New topics

a. Engagement Letter of Single Audit and Financial Statements

Mr. Jaime Meléndez Navarro presents a letter received from CPA Iván A. Santiago Vega de Rivera, Rodríguez & Toro P.S.C.

b. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information included in the Executive Administrator Report:

- a) Unemployment Rate updated as of September 2023
- b) Program Outcomes updated as of November 15, 2023
- c) Graphics of WIOA Investments updated as of November 21, 2023
- d) Income Objectives of the Temporary Job Services, updated as of November 28, 2023
- e) Income Objectives of the Lyceum updated as of November 28, 2023
- f) Assignment Objectives of the *Ticket to Work Program* updated as of November 28, 2023
- g) Placement Objectives of the *Ticket to Work Program* updated as of November 28, 2023
- h) Allocation Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of November 28, 2023
- i) Placement Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of November 28, 2023



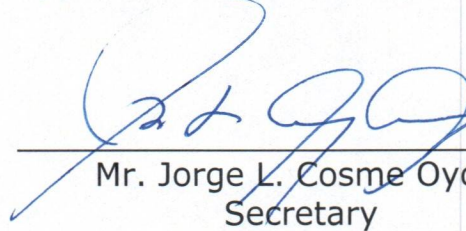
- j) Income Objectives of the *Ticket to Work Program*, updated as of November 28, 2023
- k) Income Objectives of the *Ticket to Work Program*, Virgin Islands, updated as of November 28, 2023
- l) AMSI in the social platforms
- m) AMSI in the media

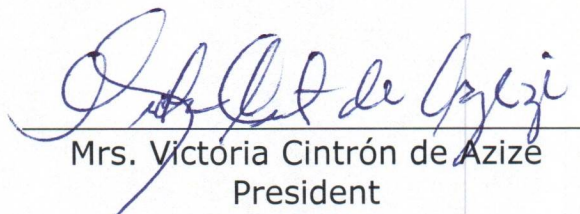
Mr. Jorge L. Cosme Oyola makes a motion to consider received the information presented under *New topics*. The motion is seconded Mrs. Sherly Inchausty Bermudez.

VIII. Motion to adjourn

There being no other matters to discuss, the meeting ended at 4:31 p.m., by means of a motion made by Atty. Francisco D. Rivera Maldonado. The motion is seconded unanimously.

Approved today, January 31, 2024.


Mr. Jorge L. Cosme Oyola
Secretary


Mrs. Victoria Cintrón de Azize
President