

**MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.**  
*P. O. Box 8518 Caguas, Puerto Rico 00726-8518*

**ORDINARY MEETING MINUTES  
EXECUTIVE COMMITTEE**

DATE : May 30, 2024  
TIME : 4:01 p.m.  
PLACE: Board Conference Room

**Present:**

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos
4. Mr. Víctor Coriano Reyes

**Members present via ZOOM virtual platform:**

5. Mr. Jorge L. Cosme Oyola
6. Mr. José R. Serrano Morales
7. Prof. Humberto Malavé Núñez

**Excused:**

8. Mrs. Sherly Inchausty Bermúdez

**Guests:**

1. Dr. Joaquín Santiago Santos



## **I. Welcome**

Mrs. Victoria Cintrón de Azize, President of the Board, shares a welcome speech and thanks the Committee members and guests for their attendance and participation in the meeting.

## **II. Establishing a quorum**

Mr. Jorge Luis Cosme Oyola, Secretary of the Board, addresses the present certifying the necessary quorum to make the meeting possible. Seven members of the Executive Committee are participating in the meeting. Also, the presence of Dr. Joaquín Santiago Santos is acknowledged.

## **III. Reflection**

The following reflection thought is projected: "Life is like a puzzle, each piece has a reason why and a particular spot."

## **IV. Agenda**

Mrs. Victoria Cintrón de Azize, President of the Board, presents the Agenda with the topics to be discussed in the Executive Committee meeting.

## **V. Approval of the minutes of the meeting held on April 24, 2024**

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on April 24, 2024, previously circulated for approval. Mr. José Serrano Morales makes a motion to approve





the minutes of the meeting held on April 24, 2024, as circulated. The motion is seconded by Mr. Jorge L. Cosme Oyola. It was unanimously approved.

## **VI. Communications received**

### **a. Initiative in conjunction with Platform for Social Impact, Inc.**

Dr. Joaquín Santiago Santos presents a letter received from Atty. Jenny Mar Cañón Feliciano, Director of the Workforce Development Program, in which they inform that during the month of March 2024, a contract with Platform for Social Impact, Inc., was signed, and at in turn, Jobs for the Future, Inc., have offered to support the PDL efforts to improve the workforce system of the Island by means of a three-phase project to elaborate a scalable community development model.

### **b. Compliance with documents required for the Subsequent Designation, ALDL Caguas-Guayama**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Coordinator of the State Workforce Development Board, in which they inform that AMSI complies with the requirements established in the politics; thus, they will be sending the recommendation to the DDEC Secretary for the paperwork in the Puerto Rico Office of the Governor.

### **c. Letter of Funds Approval for the Southeast Region**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. María E. Vázquez Álvarez, Development and Compliance with Federal Programs Manager, Monitoring and Compliance





Division, in which they notify that they will start as of Wednesday 12 to Monday 24 of June 2024 the Monitoring to the Operational, Administrative and Financial Systems for the Year Program 2023-2024. The startup conference will be held on June 12, 2024 at 9:30 a.m., via the Zoom platform.

## **VII. Continuity topics**

### **a. AMSI v.n OEG – Notification of Judgment**

Dr. Joaquín Santiago Santos presents a copy of the appeal filed before the Court of Appeals, in which it is stated that the Court of First Instance erred in declaring itself without jurisdiction to hear the controversy when there is no administrative remedy. It also erred in not considering what was established by the Supreme Court regarding the fact that an agency's opinion did not constitute an administrative procedure for which a review may be requested or an administrative remedy exhausted. A discussion on AMSI's private nature is included, and it is reiterated that there is no administrative procedure underway.

## **VIII. New topics**

### **a. Request to Nominate a Representative – Mr. Alfonso Lam**

Dr. Joaquín Santiago Santos presents a letter of request to the United Retailer Center to appoint a private sector representative as a member of the Board. Additionally, it presents a letter received from the United Retailer Center to be considered member of the Board of AMSI, Inc.





**b. Memorandum of Understanding between the Administration of Family Socioeconomic Development (ADSEF, by its Spanish acronym) and AMSI**

Dr. Joaquín Santiago Santos presents the MOU signed by Honorable William Miranda, President of the Mayors' Board and Mrs. Vicky Cintrón de Azize, President of AMSI, Inc., Board. It was sent to obtain the corresponding signatures.

**c. Puerto Rico Community Foundation - Oriental Fund**

Dr. Joaquín Santiago Santos presents a letter received from Mr. Nelson I. Colón Tarrats, President and Principal Executive Officer of the Puerto Rico Community Foundation, in which it is informed that the Puerto Rico Community Foundation approved a contribution to AMSI in the amount of \$25,000.00. This contribution will be used to offer seed capital to four microbusiness participants of AMSI Business Incubator.

**d. Rural Partners Network (RPN)**

Dr. Joaquín Santiago Santos presents information on Rural Partners Network. Doctor Santiago informs that they had a meeting with Mrs. Sonya Matos to create an alliance.

**e. Agreement signed with the Family Affairs Department**

Dr. Joaquín Santiago Santos presents the signed Memorandum of Understanding between the Administration of Family Socioeconomic Development and AMSI.





**f. Caguas-Guayama MOU 2024-2025**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Yarilis Santiago Ramos, Acting Secretary of the Education Department, in which they call a meeting to discuss the negotiation process for the review of the MOU and its new changes that will expire on June 30, 2024.

**g. Monitoring of Third Cycle Files**

Dr. Joaquín Santiago Santos presents a letter received from Mr. William Rivera Fontán, Executive Director of the Federal Monitoring Unit LEA, in which they inform that the monitoring of files corresponding to the Third Cycle of fiscal year 2023-2024 concluded without findings.

**h. Executive Administrator Report**

Dr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- ✓ Unemployment rate
- ✓ Accounting 2nd Year Funds
- ✓ Accounting 1st Year Fund
- ✓ Offers submitted
- ✓ Prospect Employers
- ✓ Accounting Temporary Employment Services
- ✓ Accounting *Ticket to Work*
- ✓ Accounting Lyceum
- ✓ Accounting Career DWG
- ✓ Accounting HVRP
- ✓ Accounting CDBG-DR





- ✓ Accounting AmeriCorps
- ✓ Accounting Aguadilla Local Operator

Dr. Alberto R. Costa Berríos makes a motion to consider received the information presented under *New topics*. The motion is seconded by Dr. Julio Marrero Guadalupe.

## **IX. Other topics**

### **a. Itinerary and Letter of Notice on the Intervention Work Plan 2023-2024**

Dr. Joaquín Santiago Santos shares the Intervention Plan for Year Program 2023-2024 presenting the interventions that will be conducted during the months of May to December 2024, lasting an estimated total of 820 hours, and shown by the firm PKF Puerto Rico. CPA Edmary Abad Sáez will be the person in charge of the interventions that PKF Puerto Rico will conduct. Additional persons from the firm will be working with her to assist with the interventions. Also, she presents a table including AMSI 2023-2024 interventions. Mr. Jorge L. Cosme Oyola makes a motion to consider approved the Itinerary and Notice on the Intervention Work Plan 2023-2024. The motion is seconded by Prof. Humberto Malavé Núñez.

### **b. License for the Private Employment Agency**

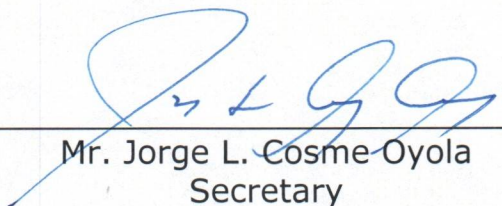
Dr. Joaquín Santiago Santos presents the License for the Private Employment Agency with expiration date March 19, 2025.

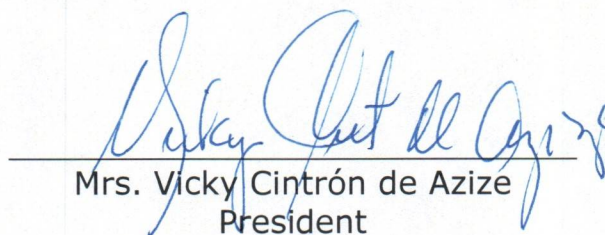


**X. Motion to adjourn**

There being no other matters to discuss, the meeting ended at 4:35 p.m., through a motion made by Dr. Alberto R. Costa Berríos. The motion is seconded by all the Executive Committee members.

Approved today, July 2, 2024.

  
Mr. Jorge L. Cosme Oyola  
Secretary

  
Mrs. Vicky Cintrón de Azize  
President

