

**ALIANZA MUNICIPAL DE SERVICIOS INTEGRADOS, INC.**  
*P. O. Box 8518 Caguas, Puerto Rico 00726-8518*

**ORDINARY MEETING MINUTES  
EXECUTIVE COMMITTEE**

DATE: August 29, 2024  
TIME: 4:08 p.m.  
PLACE: Board Conference Room

**Present:**

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos
4. Mr. Víctor Coriano Reyes
5. Mr. Jorge L. Cosme Oyola
6. Mr. José R. Serrano Morales
7. Prof. Humberto Malavé Núñez

**Excused:**

1. Mrs. Sherly Inchausty Bermúdez

**Guests:**

1. Dr. Joaquín Santiago Santos



## **I. Welcome**

Mrs. Victoria Cintrón de Azize, President of the Board, addresses the members of the Executive Committee to share a welcome speech and express gratefulness for their participation.

## **II. Establishing a quorum**

Mr. Jorge Luis Cosme Oyola, Secretary of the Board, addresses the present certifying the quorum necessary to make possible the meeting. Six members of the Executive Committee are participating in the meeting. The presence of Mrs. Sherly Inchausty Bermúdez is excused. Also, the present of Dr. Joaquín Santiago Santos is acknowledged.

## **III. Reflection**

The following reflection statement is projected: "Each of us brings unique skills, knowledge, and unique perspectives that, when combined, enable us to achieve more than we could ever achieve individually. The strength of our team lies in the diversity of thought and the ability to support each other."





#### **IV. Agenda**

Mrs. Victoria Cintrón de Azize, President of the Board conducted, presents the agenda to be discussed in the Executive Committee meeting.

#### **V. Approval of the minutes of the meeting held on July 2, 2024**

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on July 2, 2024, previously circulated for approval. Dr. Alberto R. Costa Berríos makes a motion to approve the minutes of the meeting held on July 2, 2024, as circulated. The motion is seconded by Mr. Jorge L. Cosme Oyola. It was approved unanimously.

#### **VI. Award of the Single Management Center Operator**

##### **a. Award of the Single Management Center Operator**

Mr. Roberto L. Delgado Torres, Assistant Administrator of AMSI, Inc., introduces Mr. César De Jesús Umpierre, CPA of Alvarado Tax & Business Advisors. Mr. De Jesús Umpierre shares information on his company. Also, he brings a brief summary of the works done as an external purchaser to ensure that the selection process of the CGU-AJC Single Management Center Operator takes place under the premises of a just and open competitiveness, as well as of transparency and responsibility from the planning phase to the closing of the same. Mr. De Jesús Umpierre shares with the Executive Committee members the stages of the competitive selection process of the Single Management





Center Operator and the dates and actions carried out. In addition, he presents tables with the valuation and tabulation of the criteria. Then, they make the recommendation for AMSI, Inc., to be the Single Management Center and Affiliated Centers Operator.

## **VII. Communications received**

### **a. Request for extension of the Regional Plan**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Yolanda Rivera Ortiz, Special Aide in charge of OPVE, of the Workforce Development Program, in response to the open communication received on June 5, 2024, in which an extension to hand in the Regional Plan was requested. In the letter they notified that an extension until October 31, 2024 is granted to present the Regional Plan, and that Mr. René O. Caldero Pérez, planner, is the designated person to bring assistance.

### **b. Approved waivers in the Unified Plan**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Jenny Mar Cañón Feliciano, Assistant Secretary of Federal Programs and Executive Director of Labor Connection, informing about the waivers approved by the Puerto Rico Government in the Unified State Plan 2024-2027 with the objective of bringing flexibility in the provision of services under the WIOA Title I Programs.

### **c. Objection to WIOA-PP-08-23**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Viviane Fortuño Cósimi, President of the State Board





Workforce Development, in which they notify that WIOA-PP-08-23 Policy was implemented in response to a federal requirement. During a monitoring it was identified that various local areas were paying a per diem to the members of the Board for attendance to the meetings without differentiating between in-person meetings and virtual ones. The indication was removed once the State Board approved the policy eliminating the per diem payment of virtual meetings to the Local Boards' members. They understand that these regulations may seem restrictive, but they are necessary to guarantee transparency and adequate use of federal funds.

**d. Single Audit**

Dr. Joaquín Santiago Santos presents a letter received from Mrs. María E. Vázquez Álvarez, Development and Compliance with Federal Programs Manager, Division of Monitoring Compliance, in which they inform that AMSI, Inc., during Fiscal Year 2023-2024, designated as Caguas-Guayama Workforce Development Local Area, received federal funds delegated by the DDEC. Therefore, it must conduct a single audit according to the Single Audit and the applicable 2CFR 200.500. The dateline to present the single audit is March 31, 2025.

Dr. Alberto R. Costa Berríos makes a motion to consider received the information presented under *Communications Received*. The motion is seconded by Dr. Julio Marrero Guadalupe.





## **VIII. New business**

### **a. Local Board Certification**

Dr. Joaquín Santiago Santos presents a letter received from Honorable Manuel Cidre Miranda, Secretary of the Department of Economic Development and Commerce, in which they inform that the composition of the Local Board of the Municipal Alliance of Integrated Services, Inc., Caguas-Guayama Workforce Development Local Area, complies with the stipulated requisites in WIOA Section 107 and Public Policy number WIOA-04-20. The recertification will be in force until June 30, 2026.

### **b. MOU with the Department of Education**

Dr. Joaquín Santiago Santos presents the Memorandum of Understanding (MOU) with the Department of Education signed by Honorable William E. Miranda Torres, President of the Mayors Association, and Mrs. Victoria Cintrón de Azize, President of AMSI, Inc., Board.

### **c. Amendments to the Delegation of Funds Contracts**

Dr. Joaquín Santiago Santos presents the Third Amendment to the Delegation of Funds, Recaptured Contracts Reserve, "Temporary Jobs for Adults and Dislocated Workers," signed by Honorable William E. Miranda Torres, President of the Mayors Board, and Honorable Manuel Cidre Miranda, Secretary of the Department of Economic Development and Commerce.





**d. Special Report OC-25-10 (study on the layoffs – Executive Branch) (Department Secretaries and Agencies 2)**

Dr. Joaquín Santiago Santos presents the Special Report on the legal suits filed by officials and employees of the Executive Branch due to layoffs, disciplinary actions, or other personnel transactions, for the concept of political party reasons, workplace harassment and sexual harassment, published by the Comptroller Office.

**e. Executive Administrator Report**

Dr. Joaquín Santiago Santos presents the following information in the Executive Administrator Report:

- ✓ Unemployment Rate
- ✓ Accounting 2nd Year Funds
- ✓ Accounting 1st Year Fund
- ✓ Accounting Temporary Employment Services
- ✓ Accounting Program
- ✓ Accounting Lyceum
- ✓ Accounting Career DWG
- ✓ Accounting HVRP
- ✓ Accounting CDBG-DR
- ✓ Accounting AmeriCorps
- ✓ Accounting Aguadilla Local Operator
- ✓ AMSI in the media





Dr. Alberto R. Costa Berríos makes a motion to consider received the information presented under *New topics*. The motion is seconded by Mr. Victor Coriano Reyes.

## **IX. Other topics**

### **a. CDBG-DR Monitoring Report**

Dr. Joaquín Santiago Santos presents a letter received from José R. López Iglesias, Director of Monitoring, in which they inform that the monitoring conducted to the CDBG-DR Program concluded without any findings.

### **b. Certification related to the Job Positions Register**

Dr. Joaquín Santiago Santos presents an explanatory letter on certification required as of May 31, 2024, regarding the Job Positions Register (Act 103-2006) Circular Letter OC-24-16, sent to Mrs. Yesmín M. Valdivieso, Puerto Rico Comptroller.

### **c. Request of a contract copy for the Municipal contribution invoice**

Dr. Joaquín Santiago Santos presents the signed contract for the concession of the Municipal contribution of the Autonomous Municipality of Caguas.

### **d. Regulation of AMSI, Inc., Board**

Dr. Joaquín Santiago Santos presents the Regulation draft of the Municipal Alliance of Integrated Services, Inc., Directors' Board for the approval by the Executive Committee

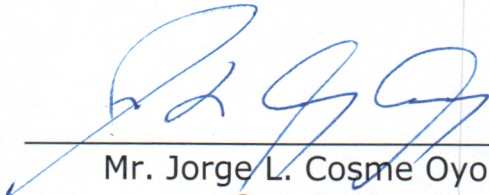


members. Dr. Alberto R. Costa Berríos makes a motion to approve the AMSI, Inc., Regulation, as presented. The motion is seconded unanimously.

**X. Motion to adjourn**

There being no other matters to discuss, the meeting ended at 5:05 p.m., by means of a motion made by Prof. Humberto Malavé Núñez. The motion is seconded by Mr. José Serrano Morales.

Approved today, September 26, 2024.

  
Mr. Jorge L. Cosme Oyola  
Secretary

  
Mrs. Victoria Cintrón de Azize  
President