

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**Board Ordinary Meeting
MINUTES**

DATE : December 13, 2023
TIME : 5:07 p.m.
PLACE : AMSI in Caguas

Present:

1. Mrs. Victoria Cintrón de Azize
2. Mr. José R. Serrano Morales
3. Mr. Jorge L. Cosme Oyola
4. Dr. Julio A. Marrero Guadalupe
5. Prof. Humberto Malavé Núñez
6. Miss Mayra L. Franco Colón
7. Mr. Erick Y. Rivera Santiago
8. Eng. Óscar Jiménez Mártir
9. Mr. Jorge A. Colón Colón
10. Eng. Luis Vázquez García
11. Mrs. Zulma Y. Soliván Centeno
12. Mr. Jorge Irizarry

ZOOM Platform:

13. Dr. Alberto R. Costa Berríos
14. Mrs. Sherly Inchausty Bermúdez
15. Atty. Francisco D. Rivera Maldonado
16. Dr. Carmen Zoraida Claudio Ramírez
17. Dr. José Romero Vázquez

Excused:

19. Mrs. Lola Yglesias Quiñones
20. Mrs. Damaris Nolasco Green
21. Mr. Víctor Coriano Reyes
22. Mrs. Zamia Baerga Torres
23. Mr. Arturo J. Castrodad Rodríguez
24. Mr. Julio Rivera Dávila
25. Atty. Alex Rivera Longchamps
26. Dr. José A. Rivera Ortíz
27. Mrs. Sol W. Galarza Nazario
28. Mrs. Brenda L. Burgos Morales
29. Mrs. Michelle E. Zavala Muñoz

Guests:

1. Dr. Joaquín Santiago Santos
2. Atty. Cristina Martínez
3. Mrs. Ana G. Arias Villasuso
4. Mrs. Lygia Guzmán Fontáñez
5. Mr. Jaime Meléndez Navarro
6. Mrs. Iris Meléndez Santiago
7. Mrs. Laura Santos
8. Mrs. Lourdes Aponte
9. Mrs. Carmen Aponte

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, gives a welcome speech and expresses gratitude to the members and guests for attending the meeting.



II. Reflection

The following reflection statement is shared: "Christmas means... nuourish yourself with dreams, love what you do, live as if there were no tomorrow, get excited about the little things, desire everything you have, and give a little of yourself to others."

III. Establishing a quorum

Mr. Jorge L. Cosme Oyola, Secretary of the Board, addresses the present certifying the necessary quorum to make the meeting possible. There are seventeen members of the Board participating in the meeting. The presence of the guests in the meeting is acknowledged.

IV. Agenda

Mrs. Victoria Cintrón de Azize, President of the Board, presents the Agenda with the topics to be discussed in the meeting. Mr. José Serrano Morales makes a motion to consider approved the topics to be discussed in the meeting. The motion is seconded by Mr. Jorge L. Cosme Oyola.

V. Approval of the minutes of the meeting held on August 9, 2023

Mrs. Victoria Cintrón de Azize, President of the Board, presents the minutes of the meeting held on August 9, 2023, previously circulated for approval. Prof. Humberto Malavé Núñez makes a motion to approve the minutes of the meeting held on August 9, 2023, as

circulated. Dr. Julio Marrero Guadalupe and Mr. José Serrano Morales second the motion. It was approved unanimously.

VI. New topics

a. Introduction of new members

Mrs. Victoria Cintrón de Azize introduces and extends a cordial welcome to the new Board's members. Mrs. Zulma Soliván Centeno and Mr. Erick Y. Rivera Santiago introduce themselves and share some professional experiences.

b. Executive Administrator Report

1. Educative Creole Support Program

Mrs. Iris Meléndez Santiago, Manager of the Educative Creole Support Program, shares information with the members of the Plenary Session on the Educative Creole Support Program.

2. Unemployment rate per municipality

Mrs. Ana G. Arias Villasuso presents the information on Unemployment Rate per Municipality updated as of October 2023.

3. Program Outcomes

Mrs. Lygia Guzmán Fontáñez presents the Program Outcomes updated as of November 15, 2023.

4. Memorandum of Understanding with medullar partners

Mrs. Lygia Guzmán Fontáñez presents the information on MOUs and AFIS updated as of November 15, 2023.

5. Execution measures 2023

Mrs. Lygia Guzmán Fontáñez presents the updated information on the Execution Measures of the First Quarter updated as of December 1, 2023.

6. Investment graphs

Dr. Joaquín Santiago Santos presents the investment graphs of the First and Second Quarter Funds updated as of December 5, 2023.

7. Temporary Employment Services

Mr. Jaime Meléndez Navarro presents the information on Temporary Employment Services updated as of December 12, 2023.

8. Comprehensive Training and Development Lyceum

Mr. Jaime Meléndez Navarro presents the information on the Lyceum updated as of December 12, 2023.

9. Ticket to Work Program

Mr. Jaime Meléndez Navarro presents the information on the *Ticket to Work* Program updated as of December 12, 2023.

10. Ticket to Work Program, Virgin Islands

Mr. Jaime Meléndez Navarro presents the information on the *Ticket to Work* Program, Virgin Islands, updated as of December 12, 2023.

11. AMSI in the social platforms

Dr. Joaquín Santiago Santos presents the information on AMSI social platforms on Facebook, Instagram and Twitter. Also, he shares the AMSI publications on the newspapers and electronic media.

12. Puerto Rico está [faja'o]

Dr. Joaquín Santiago Santos shares the advertising campaign video titled *Puerto Rico está faja'o* on initiative from the Department of Labor and Human Resources.

13. Operation Christmas Child Grand Total

Dr. Joaquín Santiago Santos presents the total amount of 1,611 little boxes collected in AMSI and thanks each of the Board's members for participating in the initiative.

14. Premier Financial Services - AMSI Report

Dr. Joaquín Santiago Santos presents the global outcomes of the audit conducted by Premier Financial Services from the Labor Connection Program.

Mr. Jorge Colón Colón makes a motion to consider received the Executive Administrator Report. The motion is seconded Mr. Jorge L. Cosme Oyola.

c. Work Committees' Reports

1. Proposal Evaluation Committee

Mr. José R. Serrano presents the following information as part of the Proposal Evaluation Committee Report:

- i. The Proposal Evaluation Committee held three ordinary meetings.
- ii. A total of 16 proposals and amendments were evaluated in the ordinary meetings: 13 new proposals and 3 amendments.
- iii. The 13 proposals considered in full were all from the Private Sector and are distributed in the Programmatic Activities as Job Training, Job Experience, and Transitional Jobs to serve 79 participants. Total investment of these proposals sums \$309,070.64.
- iv. The 3 amendments fully considered were from the Private Sector under the Adults, Youth and Dislocated Workers Program from the towns of Aguas Buenas, Aibonito, Arroyo,

Caguas, Cayey, Guayama, Gurabo, and Trujillo Alto to serve 6 participants. Total investment of these amendments amounts to \$11,544.05.

2. Strategic Planning Committee

Atty. Francisco D. Rivera Maldonado presents the following information in the Strategic Planning Committee Report:

- i. On November 8, 2023 an ordinary meeting of the Strategic Planning Committee was held.
- ii. The minutes of the meeting held on May 4, 2023 was approved.
- iii. The following matters were considered:
 - ✓ Strategic Plan
 - ✓ Goals Progress Report

3. Single Management Center Committee

Dr. Julio Marrero Guadalupe presents the following information in the Single Management Center Committee Report:

- i. On September 7, 2023 the ordinary meeting of the Single Management Center Committee was held.
- ii. The minutes of the meeting held on March 27, 2023 was approved. Also, it was agreed to draft the minutes of the visits conducted to AMSI localities.
- iii. We considered the following matters:
 - ✓ Report of the visits conducted to the localities
 - ✓ Progress Report of Medullar Partners and Optional Partners
 - ✓ AFI Progress Report
 - ✓ WIOA Success Indicators Report
 - ✓ Service to Participants Progress Report

4. Intervention Committee

Mr. Jorge L. Cosme Oyola presents the following information in the Intervention Committee Report:

- i. On October 18, 2023 the Intervention Committee ordinary meeting was held.
- ii. The minutes of the meeting held on March 28, 2023 was approved.
- iii. We considered the following matters:
 - ✓ Internal and External Monitoring Report

5. Youth Council

Dr. Alberto R. Costa Berríos presents the following information in the Youth Council Report:

- i. On September 7, 2023 the ordinary meeting of the Youth Council was held.
- ii. The minutes of the meeting held on March 27, 2023 was approved.
- iii. We considered the following matters:
 - ✓ Youth Services Progress report updated as of March 15, 2023
 - ✓ Approval of the Youth Program Service Proposals

6. Executive Committee

Mrs. Victoria Cintrón de Azize presents the following information in the Executive Committee Report:

- i. The Executive Committee held four ordinary meetings.
- ii. The minutes of the meetings held on the below dates were approved:
 - ✓ May 24, 2023
 - ✓ August 30, 2023



- ✓ September 27, 2023
- ✓ October 24, 2023
- iii. The Communications received from the Department of Economic Development and Commerce were presented.
- iv. The following matters were considered:
 - ✓ Legal matters status
 - ✓ Appointment of Dr. José M. Romero Vázquez
 - ✓ Resignation of Dr. Ángel Toledo to the Board
 - ✓ Memoranda from DTRH UI, ES and AJC
 - ✓ On Site Assessment
 - ✓ Visits of the Single Management Center Committee members to AMSI localities
 - ✓ AMSI budget
 - ✓ Internal and External Monitoring Report
 - ✓ Samaritan's Purse Operation Christmas Child
 - ✓ AMSI Contract on Municipal Contribution
 - ✓ Draft of the Regulations for the Activities to be Offered per Net Income
 - ✓ Visit to *Ticket to Work* Program, Virgin Islands
 - ✓ Request for participation of the Advisory Board
 - ✓ Head Start Program, Guayama
 - ✓ Letter received from the San Sebastián Municipal Government
 - ✓ Appointment of Michelle Zavala and Zulma Y. Soliván
 - ✓ Extension of appointment
 - ✓ Contract of the Adults Education Program
 - ✓ "Puerto Rico esta faja'o"

- ✓ Annual Narrative Report YP 2022
- ✓ Characteristics of the Unemployment Insurance Claimants
- ✓ Thank you letter to the participants of the "ACBSP" Accreditation Visit
- ✓ Engagement Letter of the Single Audit and Financial Statements

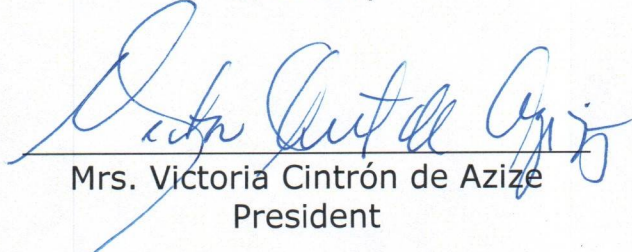
Prof. Humberto Malavé Núñez makes a motion to consider received the Committee Progress Reports that were presented. The motion is seconded by Miss Mayra L. Franco Colón.

VII. Motion to adjourn

There being no other matters to discuss, the meeting ended at 6:55 p.m., by means of a motion made by Prof. Humberto Malavé Núñez, which was seconded by Mr. Jorge Colón Colón.

Approved today, April 3, 2024.


Mr. Jorge L. Cosme Oyola
Secretary


Mrs. Victoria Cintrón de Azize
President