

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.

P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**Board Ordinary Meeting
MINUTES**

DATE : December 21, 2022

TIME. : 11:28 a.m.

PLACE : Caguas, Puerto Rico

Present:

1. Mrs. Victoria Cintrón de Azize
2. Mr. Jorge L. Cosme Oyola
3. Dr. Julio A. Marrero Guadalupe
4. Dr. Alberto R. Costa Berríos
5. Atty. Francisco D. Rivera Maldonado
6. Mrs. Sherly Inchausty Bermúdez
7. Prof. Humberto Malavé Núñez
8. Miss Mayra L. Franco Colón
9. Mr. Víctor Coriano Reyes
10. Eng. Óscar Jiménez Mártir
11. Eng. Luis Vázquez García
12. Mrs. Brenda L. Burgos Morales
13. Mr. Jorge Irizarry

Via ZOOM Platform:

1. Mr. José R. Serrano Morales
2. Mrs. Damaris Nolasco Green
3. Dr. Ángel D. Toledo Rodríguez
4. Mrs. Lilliam D. Rodríguez López
5. Atty. Eliseo Roques Arroyo

Excused:

1. Dr. Carmen Zoraida Claudio Ramírez
2. Mrs. Yolanda I. González Laboy
3. Mrs. Lola Yglesias Quiñones
4. Mrs. Carmen S. González Flores
5. Mrs. Zamia Baerga Torres
6. Mr. Jorge A. Colón Colón
7. Dr. Ángela de Jesús Alicea
8. Mr. Arturo J. Castrodad Rodríguez
9. Mr. Julio Rivera Dávila
10. Atty. Alex Rivera Longchamps
11. Prof. María M. Rodríguez Cartagena
12. Dr. José A. Rivera Ortíz
13. Mrs. Sol W. Galarza Nazario

Guests:

1. Dr. Joaquín Santiago Santos
2. Mrs. Ana G. Arias Villasuso
3. Mr. Roberto L. Delgado Torres
4. Mrs. Lygia Guzmán Fontáñez
5. Mr. Jaime Meléndez Navarro
6. Mr. Orlando Rivera de Jesús
7. Miss Keyla Hernández Rivera
8. Miss Ivany Vélez Rodríguez
9. Mrs. Anitza I. Marty Alicea

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, gives a welcome speech to the members and guests present in the meeting.

II. Reflection

A video with a Christmas message is presented.

III. Establishing a quorum

Mr. Jorge L. Cosme Oyola, Secretary of the Board, addresses the present certifying the necessary quorum to make the meeting possible. There are seventeen members of the Local Board participating in the meeting. Also, Dr. Joaquín Santiago Santos, Mrs. Ana G. Arias Villasuso, Mr. Roberto L. Delgado Torres, Mrs. Lygia Guzmán Fontánez, Mr. Jaime Meléndez Navarro, Mr. Orlando Rivera de Jesús, Miss Keyla Hernández Rivera, Miss Ivany Vélez Rodríguez, and Mrs. Anitza I. Marty Alicea are present.

IV. Approval of the minutes of the meeting held on September 8, 2022

Mrs. Victoria Cintrón de Azize, President of the Board, presents the minutes of the meeting held on September 8, 2022, previously circulated for approval. Atty. Francisco D. Rivera Maldonado makes a motion to approve the minutes of the meeting held on September 8, 2022, as circulated. Dr. Alberto R. Costa Berríos seconds the motion. It was approved unanimously.

V. New topics

a. Operation Christmas Child

Dr. Joaquín Santiago Santos shares with the Board's members photos of the Operation Christmas Child activity and informs that this year 1,078 little boxes were delivered. He thanks each of the Board's members for collaborating in the initiative.

b. Committees' Progress Reports

1. Proposal Evaluation Committee

Mr. José R. Serrano presents the following information in the Proposal Evaluation Committee's Report:

- i. The Proposal Evaluation Committee held four ordinary meetings and a Referendum.
- ii. In the Referéndum held on October 28, 2022 nine proposals were considered that benefit participants from the towns of Caguas, Cayey, Guayama and Gurabo in the Work Experience, Transitional Jobs, and On-the-job training activities for a total amount of \$305,369.33. In addition, an amendmend that benefits Guayama's participants, for a total amount of \$833.63 was considered. Ten participants will benefit from job opportunities.
- iii. Twenty-nine proposals and amendments, seventeen new proposals, and twelve amendments were also evaluated in the ordinary meetings.
- iv. The seventeen proposals fully considered from the Private Sector are distributed in the following programatic activities:

On-the-job training, Job Experience, and Transitional Jobs to serve 137 participants. Total investment for these proposals amounts to \$1,273,776.28.

- v. Twelve amendments were fully considered from the Private Sector under the Adults and Dislocated Workers Programs from the towns of Aguas Buenas, Aibonito, Caguas, Cayey, Guayama, Gurabo, and Trujillo Alto to serve 16 participants. Total investment for these proposals amounts to \$36,519.00. Prof. Humberto Malavé Núñez makes a motion to consider received the Progress Report of the Proposal Evaluation Committee. The motion is seconded by Mr. Jorge L. Cosme Oyola.

2. Strategic Planning Committee

Atty. Francisco D. Rivera Maldonado presents the following information in the Strategic Planning Committee Report:

- i. The Strategic Planning Committee held an ordinary meeting on November 4, 2022.
- ii. The minutes of the meeting held August 16, 2022 were approved.
- iii. The following matters were considered:
 - a. Strategic Plan
 - b. Goals Progresss Report

Prof. Humberto Malavé Núñez makes a motion to consider received the Progress Report of the Strategic Planning Committee that was presented. The motion is seconded by Mr. Jorge L. Cosme Oyola.

3. Single Management Center Committee

Dr. Julio Marrero Guadalupe presents the following information in the Single Management Center Committee Report:

- i. A meeting was held on December 14, 2022.
- ii. The minutes of the meetings held on September 9, 2021 and December 14, 2022 were approved.
- iii. We considered the following matters:
 - a. Progress Report of the Medullar Parteners and Optional Partners.
 - b. AFIs' Progress Report
 - c. WIOA Success Indicators Report
 - d. Service to Participants Progress Report
 - e. Services Offered in AMSI Caguas
- iv. In the meeting held on December 14, 2022, Mrs. María C. Sánchez Andújar, proprietor of Optical Beautiful Eyes by Cely, PSC and Mr. Juan Torres Rodríguez, participant of the Dislocated Program, shared their experiences with AMSI services. Prof. Humberto Malavé Núñez makes a motion to consider received the Single Management Center Committee's Progress Report. The motion is seconded by Mr. Jorge L. Cosme Oyola.

4. Intervention Committee

Mr. Jorge L. Cosme Oyola presents the following information in the Intervention Committee Report:

- i. The Intervention Committee's ordinary meeting was held on November 15, 2022.

- ii. The minutes of the meeting held on March 23, 2022 were approved.
- iii. The following matters were considered:
 - a. Interventions Status
 - b. Risk Evaluation 2022-2023

Prof. Humberto Malavé Núñez makes a motion to consider received the Intervention Committee's Progress Report. Dr. Alberto R. Costa Berríos seconds the motion.

5. Youth Council

Dr. Alberto R. Costa Berrios presents the following information in the Youth Council report:

- i. The Youth Council ordinary meeting was held on December 6, 2022.
- ii. The meeting minutes of the meetings held on March 2, 2022 and August 10, 2022 were approved.
- iii. We considered the following matters:
- iv. Success stories:
 - a. *Casa Grande* Project
 - b. Department of Education Mandatory Partner
 - c. Participant of AMSI Services
 - d. Youth Services Progress Report

Prof. Humberto Malavé Núñez makes a motion to consider received the Progress Report of Youth Council that was presented. The motion is seconded by Mr. Jorge L. Cosme Oyola.

6. Executive Committee

Mrs. Victoria Cintrón de Azize presents the following information in the Executive Committee:

- i. The Executive Committee ordinary meeting was held on October 27, 2022.
- ii. The ordinary meeting minutes of September 29, 2022 were approved.
- iii. We considered the following matters:
 - a. Data Sharing Agreement
 - b. Trial Balances as of 6/30/2022
 - a. Documents requested by the insurance company
 - b. Promotion of AMSI services in events to be held in our Municipalities
 - c. Meeting on the Southeast Economic Development Strategic Plan
 - c. LYCEUM Continued Education
 - d. Credit line approval
 - e. Homeless Veterans' Reintegration Program
 - f. Career DWG Dislocated Workers Grant
 - g. CDBG-DR Program

Prof. Humberto Malavé Núñez makes a motion to consider received the Committee Progress Report of the Executive Committee. The motion is seconded by Mr. Jorge L. Cosme Oyola.



c. Executive Administrator Report

i. AMSI in Gurabo

Miss Ivanny Vélez Rodríguez, Technology Resource Assistant in AMSI in Gurabo, shares information on the Program Outcomes, an Outstanding Project, Recruiting Fairs, and Success Stories of AMSI in Gurabo.

ii. Unemployment rate

Mrs. Ana G. Arias Villasuso presents the graphs of the unemployment rate of Puerto Rico Economic Regions and of the unemployment rate of AMSI municipalities and Puerto Rico updated as of October 2022.

iii. Global investment

Mr. Roberto L. Delgado Torres presents the global investment graphs of the Continuity of First and Second Years of the Regular Funds updated as of December 16, 2022.

iv. Program Outcomes

Mr. Orlando Rivera de Jesús presents the Program Outcomes updated as of December 15, 2022.

v. Memorandum of Understanding and Financing Agreements

Mrs. Lygia Guzmán Fontáñez presents the information updated as of December 2022 of the Memorandums of Understanding and Financing Agreements with the Partners.

vi. Execution indicators 2021-2022

Mrs. Lygia Guzmán Fontánez presents the information of the Execution indicators updated as of December 1, 2022.

vii. Status of the presented proposals

Mrs. Ana G. Arias Villasuso presents a table with the information of the presented proposals and its status as of December 16, 2022.

viii. Ticket to Work Program

Mr. Jaime Meléndez Navarro presents the graphs with the income objectives, placements, and activations of the *Ticket to Work* Program.

ix. Temporary Employment Services

Mr. Jaime Meléndez Navarro presents a table with the information updated as of December 16, 2022 of the Temporary Employment Services.

x. AMSI in the social platforms

Mr. Orlando Rivera de Jesús presents the information on AMSI social platforms and electronic media.

Prof. Humberto Malavé Núñez makes a motion to consider received the Executive Administrator Report. The motion is seconded by Mr. Jorge L. Cosme Oyola.

V. Other matters

Mrs. Anitza Marty Alicea presents the information on The Homeless Veterans' Reintegration (HVRP) Program. The HVRP Program is a program focused on the competitive jobs for homeless veterans, subsidized by the Department of Labor and Human Resources of the United States. AMSI's goal is recruiting 35 homeless veterans or that are at risk of losing their home;



offering 30 participants life, social, motivational, job searching, and finance skills workshops; placing 29 veterans in a job with an average minimum salary of \$14.50 per hour, and preparing 8 participants to obtain profesional certifications.

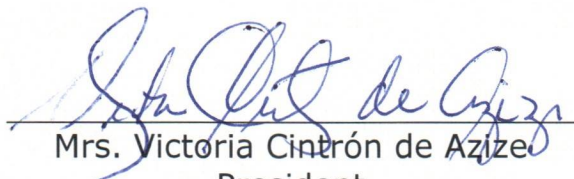
VI. Motion to adjourn

There being no other matters to discuss, the meeting ended at 1:04 p.m., by means of a motion made by Dr. Alberto R. Costa Berríos, which was seconded by Prof. Humberto Malavé Núñez.

Approved today, August 9, 2023.



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President