

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.

P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**BOARD
ORDINARY MEETING MINUTES**

DATE : April 3, 2024
TIME : 5:10 p.m.
PLACE: AMSI in Caguas

Present:

1. Mrs. Victoria Cintrón de Azize
2. Mr. José R. Serrano Morales
3. Mr. Jorge L. Cosme Oyola
4. Dr. Julio A. Marrero Guadalupe
5. Dr. Alberto R. Costa Berríos
6. Prof. Humberto Malavé Núñez
7. Dr. Carmen Zoraida Claudio Ramírez
8. Miss Mayra L. Franco Colón
9. Mr. Manuel Galindo Negrón
10. Eng. Óscar Jiménez Mártir
11. Mr. Jorge A. Colón Colón
12. Mrs. Brenda L. Burgos Morales
13. Mrs. Zulma Y. Soliván Centeno
14. Mr. Jorge Irizarry

ZOOM Platform:

15. Mrs. Sherly Inchausty Bermúdez
16. Mrs. Damaris Nolasco Green
17. Mrs. Zamia Baerga Torres
18. Eng. Luis Vázquez García



Excused:

19. Mr. Erick Y. Rivera Santiago
20. Mr. Víctor Coriano Reyes
19. Dr. José Romero Vázquez
21. Mr. Arturo J. Castrodad Rodríguez
22. Mr. Julio Rivera Dávila
23. Atty. Alex Rivera Longchamps
24. Lilliam D. Rodríguez López
25. Mrs. Sol W. Galarza Nazario
26. Mrs. Michelle E. Zavala Muñoz

Guests:

1. Dr. Joaquín Santiago Santos
2. Atty. Cristina Martínez
3. Mr. Roberto L. Delgado Torres
4. Mrs. Ana G. Arias Villasuso
5. Mrs. Lygia Guzmán Fontánez
6. Mr. Jaime Meléndez Navarro
7. Mr. Luis González Torres
8. Mrs. Debbie A. Santiago
9. Miss Carol A. Díaz
10. Miss Keyla Hernández

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board, gives a welcome speech and thanks the present for attending the Board meeting.

II. Reflection

The following reflection video is shared "The value of effort." We make life efforts to avoid sadness and the 'What ifs' that will arise in the future."

III. Establishing a quorum

Mr. Jorge L. Cosme Oyola, Secretary of the Board, addresses the present certifying the necessary quorum to make the meeting possible. There are eighteen members of the Board participating in the meeting. The presence of the guests in the meeting is acknowledged.

IV. Agenda

Mrs. Victoria Cintrón de Azize, President of the Board, presents the Agenda with the topics to be discussed in the meeting.

V. Approval of the minutes of the meeting held on December 13, 2023

Mrs. Victoria Cintrón de Azize, President of the Board, presents the the minutes of the meeting held on December 13, 2023, previously circulated for approval. Mr. Jorge L. Cosme Oyola makes a motion to approve the minutes of the meeting held on December 13, 2023, as circulated. Prof. Humberto Malavé Núñez seconds the motion. It was approved unanimously.

VI. New topics

a. Introduction of new members



Mrs. Victoria Cintrón de Azize presents and welcomes Mr. Manuel Galindo, as a new member of AMSI, Inc., Board, representing the Boys and Girls Club of Aguas Buenas.

b. Work Committees' Reports

I. Proposal Evaluation Committee

- i. The Proposal Evaluation Committee held two ordinary meetings and one extraordinary meeting.
- ii. A total of nine proposals and amendments were evaluated: eight new proposals and one amendment were evaluated.
- iii. The eight proposals considered, all of them from the private sector, are distributed between the On-the-job Training Programmatic Activities, Work Experience and Transitional Jobs to attend to 271 participants. These proposals total investment sums \$752,314.27.
- iv. The amendment, considered entirely from the private sector under the Dislocated Workers Program for the town of Arroyo will serve two participants. The total investment of this amendment amounts to \$1,945.13.
- v. In the Referendum held on March 22, 2024 four proposals and one amendment to attend to 31 participants were approved. The total investment of the proposals amounts to \$168,652.13, and the total investment of the amendment amounts to \$11,948.63.

VII. Single Management Center Committee

- i. The Single Management Center Committee held an ordinary meeting on February 21, 2024.

ii. The minutes of the meeting held on September 13, 2023, as well as the minutes of the visits paid to AMSI localities on May 5, 2023 and June 23, 2023 were approved.

iii. We considered the following matters:

- ✓ Report on the visits paid to these localities
- ✓ Progress Report of Medullar Partners and Optional Partners
- ✓ AFI's Progress Report
- ✓ WIOA Success Indicators Report
- ✓ Progress Report of Service to Participants

iv. Next visits to localities will be on:

- ✓ May 10, 2024 – AMSI in Trujillo Alto, AMSI in Gurabo, AMSI in Aguas Buenas, and AMSI in Caguas
- ✓ May 17, 2024 – AMSI in Cayey, AMSI in Aibonito, AMSI in Guayama, and AMSI in Arroyo
- ✓ September 13, 2024 - AMSI en Cayey, AMSI in Aibonito, AMSI in Guayama, and AMSI in Arroyo
- ✓ September 20, 2024 - AMSI in Trujillo Alto, AMSI, in Gurabo, AMS in Aguas Buenas, and AMSI in Caguas

Dra. Carmen Zoraida Claudia acknowledges the work done in AMSI in Cayey. She makes a motion to extend the congratulations to the Collaborators. The motion is seconded by Prof. Humberto Malavé.

a. Intervention Committee

- i. The ordinary meeting of the Intervention Committee was held on March 13, 2024.

- ii. The minutes of the ordinary meeting held on October 18, 2023 was approved.
- iii. We considered the following matters:
 - Internal and external monitoring report
 - PKF Monitoring
 - Compliance Report – July to September 2023
 - Single Audit 2022-2023
 - CDBG-DR Monitoring
 - DDEC 2021-2023
 - First Cycle Record Monitoring of the Department of Education

VIII. Youth Council

- i. The ordinary meeting of the Youth Council was held on March 6, 2024.
- ii. The minutes of the meeting held on September 7, 2023 was approved.
- iii. We considered the following matters:
 - Youth Service Progress Report, updated as of February 2024
 - In-and-Out of School Youth Program notice of funds availability 2024-2025
 - The model of the Youth Service Program that we observe in AMSI
 - The fourteen elements of youths



- Chronogram to present proposals

IX. Executive Committee

- i. The Executive Committee held three ordinary meetings.
- ii. The minutes of the meetings held on the below dates were approved:
 - November 29, 2024
 - January 31, 2024
 - February 28, 2024
- iii. Nine communications received from the Department of Economic Development and Commerce were approved from January to March
- iv. We considered the following matters:
 - New case - Aguadilla
 - AMSI v. OEG - Notification and Reconsideration of the Judgment
 - *Ticket to Work Program* Monitoring
 - Samarithan's Purse Investment Report
 - First Cycle Monitoring – Department of Education
 - Criminal Record Certificates - AMSI, Inc., Board
 - AMSI-CUD Collaborative Alliance
 - Authorization to conduct Referendum so that the Board may participate in the competitive process to select the Operator of the Single Management Centers and Affiliated Centers/American Job Centers.
 - Business Financing
 - WIOA Title I Execution Report



Eng. Óscar Jiménez recommends to present in the Committees' Work Report the Strategic Planning Committee and to specify that no meeting was held during this quarter. Prof. Humberto Malavé Núñez makes a motion to consider received the Progress Report of the Committees that were presented. The motion is seconded unanimously.

X. Executive Administrator Report

1. AMSI in Cayey

Mrs. Debbie A. Santiago presents the members of the Full Board information about the works done in AMSI in Cayey:

- The business incubator. At the present, it includes the following employers: EZ Trip, The Perfect Tafa, Concrete Jungle Tactical, and Ansiedad es Arte. She also presents information on potential employer candidates: Arte Criollo, Gestoría de Permisos, and Creaciones by Evalunna.
- Business Connections. On May 23, 2023 under the theme *Business Continuity Plan*, and on April 10, 2024 under the theme *Business Artificial Intelligence*, given by Mr. Eduardo Urbina
- He presents photos of workshops, job fairs, health fairs, Food Handling Workshop, and Activity Closure
- Program Outcomes updated as of March 2024

2. Unemployment rate

Mrs. Ana G. Arias Villasuso presents the graphs on unemployment rate by municipality and economic regions, updated as of December 2023.



3. Program Outcomes 2023-2024

Mrs. Lygia Guzmán Fontáñez presents the Program Outcomes updated as of March 15, 2024

4. Memorandum of Understanding with Medullar Partners, Financing Agreements with Medullar Partners, and Memorandum of Understanding and Financing Agreements with System Additional Partners

Mrs. Lygia Guzmán Fontáñez presents the MOUS and AFIS updated information.

5. WIOA Title I Execution Report

Mrs. Lygia Guzmán Fontáñez presents Execution Report for the second quarter.

6. Accounting 2022-2023 (Adults, Dislocated Workers and Youths)

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

7. Accounting 2023-2024 (Adults, Dislocated Workers and Youths)

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

8. Accounting Career DWG

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

9. Accounting HVRP

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

10. Accounting CDBG

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

11. Accounting SET

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

12. Accounting BAT

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

13. Accounting Lyceum

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

13. Accounting AmeriCorps

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

15. Accounting Local Operator

Dr. Joaquín Santiago Santos presents the accounting information updated as of March 2024.

16. AMSI in the media

Dr. Joaquín Santiago Santos presents the information on the social platforms of AMSI, the publications in the digital media and newspaper that was published from December to March, and photos of the Board members participation in the diverse radio programs and Facebook Live.

Mr. Jorge Colón Colón makes a motion to consider received the information presented. The motion is seconded by Mr. Jorge L. Cosme Oyola.

XI. Other topics

a. Audited Financial Statements (Single Audit), June 30, 2023

Dr. Joaquín Santiago Santos presents the following information on the Financial Statements:

- Issuance and Availability
- Outcomes Summary
- Assets
- Income
- Expenses
- Cash provided or used

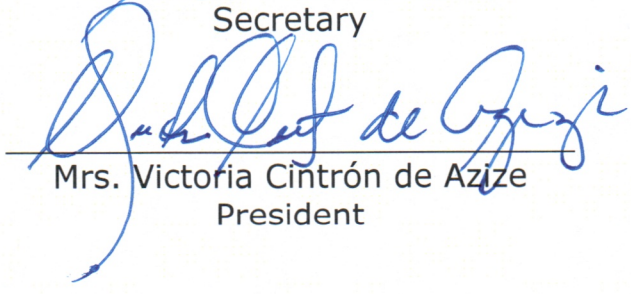
XII. Motion to adjourn

There being no other matters to discuss, the meeting ended at 7:00 p.m., by means of a motion made by Prof. Humberto Malavé Núñez, which is seconded by Mr. Jorge Colón Colón.

Approved today, December 4, 2024.



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President