

MUNICIPAL ALLIANCE OF INTEGRATED SERVICES, INC.
P. O. Box 8518 Caguas, Puerto Rico 00726-8518

**MINUTES OF THE ORDINARY MEETING
EXECUTIVE COMMITTEE**

DATE: May 29, 2025

TIME: 4:00 p.m.

PLACE: Executive Administration Conference Room, Caguas PR

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe
3. Dr. Alberto R. Costa Berríos
4. Mr. Víctor Coreano Reyes

Virtual:

1. Mr. Jorge L. Cosme Oyola
2. Prof. Humberto Malavé Núñez
3. Mr. José R. Serrano Morales
4. Mrs. Sherly Inchausty Bermúdez

Guests:

1. Dr. Joaquín Santiago Santos
2. Miss Mayra L. Franco Colón
3. Mr. Roberto L. Delgado Torres
4. Mrs. Lygia Guzmán Fontánez
5. Mrs. Laura Alfonso
6. Miss Keyla Hernández Rivera

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board of AMSI, Inc., expresses gratitude to the Committee members and guests for their participation in the meeting.

II. Establishing a Quorum

Mr. Jorge L. Cosme Oyola, Secretary of AMSI, Inc., Board, certifies the quorum necessary to conduct the meeting. All the members of the Executive Committee are participating in the meeting. Dr. Joaquín Santiago Santos, Miss Mayra L. Franco Colón, Mrs. Lygia Guzmán Fontáñez, Mr. Roberto L. Delgado Torres, and Miss Keyla Hernández Rivera are also present.

III. Agenda

Mrs. Victoria Cintrón de Azize, President of the Board of AMSI, Inc., presents the agenda with the topics to be discussed in the meeting. Dr. Alberto R. Costa Berríos makes a motion to approve the topics presented in the agenda. The motion is seconded by Dr. Julio Marrero Guadalupe.

IV. Reflection

The following reflection thought is shared: “Your mind always reminds you of the bad, the difficult, the negative things. Remind your mind of your greatness, your immensity, your passion, and your strength.”

V. Approval of the Minutes of the Meeting Held on April 23, 2025

Mrs. Victoria Cintrón de Azize presents the minutes of the meeting held on April 23, 2025 for approval. Dr. Alberto R. Costa Berríos makes a motion

to approve the minutes of the meeting held on April 23, 2025 as circulated. The motion is seconded by Mr. Jorge L. Cosme.

VI. Educating Cities

Dr. Joaquín Santiago Santos, Executive Administrator, mentions that AMSI was invited as an organization to participate in this initiative and asked the present how we can encourage other municipalities to continue joining. Dr. Santiago introduces Ms. Mayra L. Franco Colón, Director of Municipal Education, who shares with the members of the Committee on the International Association of Educating Cities, which aims to recognize and give international visibility to the work carried out by Educating Cities, as well as highlight good practices that can be sources of inspiration for other cities in building more educational environments. He also mentions that the Autonomous Municipality of Caguas is the only one that belongs to this Association in Puerto Rico. AMSI received an invitation to participate in this initiative, since Principle Number 16 applies directly to what AMSI does. Miss Franco Colón introduces Mrs. Laura Colón, Director of the Latin American Division Delegation and Link with The International Association of Educating Cities (AICE, for its Spanish acronym), with shares with the members of the Committee information about the Association and the 20 Principles:

1. **Lifetime inclusive education** – All persons living in the city will be entitled to enjoy, in conditions of liberty and equality, the means and opportunities for education, training and personal development that the city offers.
2. **Comprehensive educational policy** – Municipalities will efficiently exercise their powers in the field of education.
3. **Diversity and nondiscrimination** – An education that combats all forms of discrimination.

4. **Access to culture** - An educating city will promote the right to access culture and participate in the city's culture as an inclusion way to promote the sense of belonging and healthy coexistence of all persons, specially those groups which are in greater vulnerability situations.
5. **Intergenerational dialog** - The Educating City will promote proximity and cooperation between generations and combat ageism, not only as a peaceful living formula, but as a search of common projects and projects joint among persons of different age.
6. **Knowledge on territory** - The educating city recognizes that political decisions based on knowledge of reality allow for more appropriate responses. Therefore, local governments must have accurate information on the situation and living conditions of their inhabitants and the territory, and must conduct or support studies that will be kept up-to-date and accessible to citizens.
7. **Access to information** - The Municipality must guarantee sufficient and understandable information as well encourage its inhabitants to be keep informed.
8. **Governance and citizen participation** - The educating city will be constructed from a governance paradigm, in which public administrations and citizenship will cooperate toward its design and advancement, which will constitute the educating city's own trademark. Children, adolescents, and young adults will be recognized as citizens of this society, with the right to participate in the improvement of the community life in equal conditions to the adults and facilitating them the appropriate channels and tools.
9. **Follow up and continuous improvement** - The Municipality will evaluate the educational, social and ecological impact of the municipal policies for its continuous improvement.

10. **City's identity** - The city will know how to find, preserve, and present its own, changing, and complex identity and give value to its tangible and intangible heritage and the historic memory that confers them singularity.
11. **Habitable public space** - The educating city will give special care to the needs of children, people with disabilities, and the elderly in its urban planning, facilities and services, to the ends of guarantee them a friendly and respectful environment in which they can develop with the greatest possible autonomy.
12. **Adaptation of municipal facilities and services** - The municipal government must create and ensure the maintenance of spaces, municipal facilities and services that are adequate for the development and personal, social, moral and cultural wellbeing of all its habitants, providing them with professionals that bear a specific formation to attend to children, adolescents, and young adults, as well as elderly and people with functional diversity.
13. **Sustainability** - The participation and correspondence of all its habitants will be encouraged with the purpose of their adoption of fair, resilient and sustainable life styles and consuming, under the principles of sufficiency, equality and justice, being cautious in order to protect common goods that allows guaranteeing a worthy survival for the present and future generations.
14. **Health promotion** - The educating city will look after the comprehensive and healthy growth all people, promoting its physical, emotional, and mental wellbeing.
15. **Formation of educational agents** - The city will ensure that families receive the training they need to support their children's growth, striking a balance between the need for protection and the autonomy to discover the city, in a spirit of respect and trust.

16. **Orientation and labor inclusiveness** - The city must offer its habitants the perspective of occupying a position in the society; facilitate the necessary personal and vocational counselling and promote entrepreneurship. The cities will work in favor of a study, profession, and vocation offer free from gender stereotypes. In the specific territory of the education-work relationship, close cooperation should be sought between educational planning, the work market needs and the community. In that sense, the cities will define formal and informal formation strategies throughout life and of support for groups facing inequality, exclusion, or forced into the informal economy, enabling them to improve their quality of life. In this regard, they will cooperate with trade unions and business organizations in the creation of jobs that facilitate their social and labor market integration.
17. **Inclusion and social cohesion** - The cities must develop policies against the varied mechanisms of rights vulnerability, exclusion and marginalization that they contain.
18. **Shared responsibility against inequalities** - The interventions addressed to combat inequalities may present multiple forms, but most depart from a global vision of the rights and interests of people.
19. **Promotion of associationism and volunteering** - The city will encourage associationism and volunteering as forms of participation and civic shared responsibility, to the ends of channeling community service acts and obtain and disseminate information, materials and ideas toward the comprehensive development of people.
20. **Education for a democratic and global citizenship** - The educating city must offer all the population education in terms of values and practices of democratic citizenship that promote respect,

tolerance, participation, responsibility, interest in public matters, and engagement with the common welfare.

Once Mrs. Alfonso has finished her presentation, each member of the Executive Committee introduces themselves and expresses their opinions and feelings about the information presented. Doctor Santiago shares with the members of the Executive Committee that this initiative represents an opportunity for us to get inserted and disseminate the information within AMSI and in the next meeting of the Board of Mayors.

Dr. Alberto R. Costa Berríos made a motion so that AMSI continue participating in the International Association of Educating Cities and begin to give visibility to all the municipalities that compose of AMSI. The motion was seconded unanimously by all the members of the Executive Committee.

VII. Projection: Impact of WIOA Reduction in 401K Plan

Mr. Roberto L. Delgado Torres, Assistant Administrator of the Administrative Affairs Area, shares the following 401K Plan information:

- Plan 401K Financial Statement
- Distribution of Balances per Fund
- Age Distribution
- Gender Distribution
- Prospective Impact of Budget Reduction
- Employer contribution
- Minimal Number of Participants and Recommended Assets
- Recommendations

VIII. Participants Placed in Jobs with no Official Information in the Execution Measures

Mrs. Lygia Guzmán shares information on the self-employed workers (underground economy). She presents a table for each of the AMSI



municipalities, which shows occupation, program, and number of participants.

IX. New Topics

a. Intervention Notification Letter 25-0005-R Business Area and 25-006-R Special Projects

Dr. Joaquín Santiago Santos, Executive Administrator, presents a letter received from Mrs. Edmary Abad Sáez, PKF Auditor, in which they inform that the Business Area and Special Projects Area interventions will begin soon, and they request the information detailed in the letter before May 15, 2025.

b. License for the Private Employment Agency

Dr. Joaquín Santiago Santos presents a copy of the license received from the Department of Labor and Human Resources (DTRH, for its Spanish acronym) of the Bureau of Labor Standards for the Private Employment Agency. He also mentions that the DTRH has been renewing AMSI's license for 19 years.

c. Credit Line

Dr. Joaquín Santiago Santos informs that the Puerto Rico Popular Bank approved continuing with the credit line. Also, he informs that AMSI has not had to use said credit line.

d. Strategic Sesiones for Plan 2025-2030

Dr. Joaquín Santiago Santos shows the presentation of the Strategic Sessions for Caguas Plan 2025-2030. Doctor Santiago shares that they invited all the organizations presided by Honorable William E. Miranda Torres. AMSI will be in line with the strategy. A Labor Market study will be conducted to analyze what are the requisites employers are searching in their employees.

e. Dates for Technical Assistance - Digital Signature and Microsoft Teams

Dr. Joaquín Santiago Santos shares with the Committee members the dates for the Technical Assistance for the digital signature and the Microsoft Teams platform.

f. Executive Administrator Report

- i. Unemployment rate updated as of March 2025
- ii. AMSI Financial Information Summary updated as of March 28, 2025
- iii. Program Outcomes updated as of May 12, 2025
- iv. Memorandum of Understanding (MOU) and Financial Agreements (AFI) with the Core Partners
- v. Memorandum of Understanding (MOU) and Financial Agreements (AFI) with the System Additional Partners
- vi. Performance Report 2024
- vii. Facebook & Instagram Insights
- viii. AMSI in the media
- ix. Local Board: Promoters of Opportunities, participation of the Board's members in the Radio Programs and Facebook Live.

X. Other Topics

Dr. Joaquín Santiago Santos invites the Executive Committee members to attend AMSI Annual Meeting of 2025, which will take place on June 27, 2025 in the Municipality of Trujillo Alto. The invitation was sent via electronic mail to the Board's members.

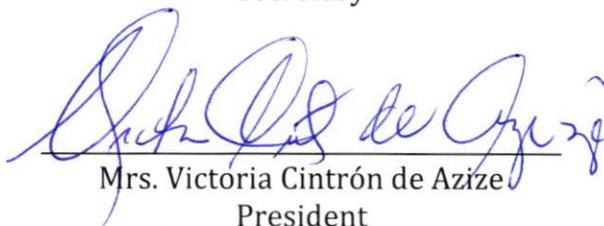
XI. Motion to Adjourn

There being no other matters to discuss, the meeting ended at 5:29 p.m., through a motion made by Mr. Víctor Coriano Reyes. The motion is seconded by Dr. Julio Marrero Guadalupe.

Approved today, August 20, 2025.



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President

