

Minutes of the Ordinary Meeting Executive Committee

DATE : September 30, 2025
TIME : 4:02 p.m.
PLACE: Executive Administration Conference Room / Microsoft Teams Platform

Present:

1. Mrs. Victoria Cintrón de Azize
2. Dr. Julio A. Marrero Guadalupe

Virtual:

1. Mr. Jorge L. Cosme Oyola
2. Prof. Humberto Malavé Núñez

Telephone Call:

1. Mr. José R. Serrano Morales

Excused:

1. Mr. Víctor Coriano Reyes
2. Mrs. Sherly Inchausty Bermúdez
3. Dr. Alberto R. Costa Berríos

Guests:

1. Dr. Joaquín Santiago Santos
2. Miss Keyla Hernández Rivera

I. Welcome

Mrs. Victoria Cintrón de Azize, President of the Board of AMSI, Inc., shares a welcome message and thanks the present for participating in the meeting.

II. Establishing a Quorum

Mr. Jorge L. Cosme Oyola, Secretary of AMSI, Inc., Board, certifies the quorum necessary to conduct the meeting. In addition, Dr. Joaquín Santiago Santos and Miss Keyla Hernández Rivera are present.

III. Agenda

Mrs. Victoria Cintrón de Azize, President of the Board of AMSI, Inc., presents the agenda with the topics to be discussed in the meeting. Prof. Humberto Malavé Núñez makes a motion to approve the topics presented in the agenda. The motion is seconded by Mr. Jorge L. Cosme Oyola.

IV. Reflection

The following reflection thought is shared: “True growth emerges when we learn to listen, share, and build together. Every contribution, no matter how small, adds value and becomes an essential part of the collective achievement.”

V. Approval of the Minutes of the Meetings Held on August 20, 2025, August 21, 2025, August 25, 2025, and August 27, 2025

Mrs. Victoria Cintrón de Azize presents the minutes of the meetings held on August 20, 2025, August 21, 2025, August 25, 2025, and August 27, 2025 for approval. Dr. Julio Marrero Guadalupe makes a motion to approve the minutes of the meetings as these were circulated. The motion is seconded by Prof. Humberto Malavé Núñez.



VI. Communications Received

a. Funds Delegation Contract for the Adults and Displaced Persons Program

Dr. Joaquín Santiago Santos presents a signed copy of the Fund Delegation Contract for the Adults and Displaced Persons Program.

b. One-on-One Project Funds Delegation Contract

Dr. Joaquín Santiago Santos presents a signed copy of the Funds Delegation Contract of the One-on-One Project of Casa Grande Interactive Communication, Inc.

c. Work Specification for the Program Year 2025-2026

Dr. Joaquín Santiago Santos presents a letter received from Atty. Mariamelia Sueiro Álvarez, Director, Acting Secretary of Federal Programs and Workforce Development Program Director, in which they inform that the Department of Economic Development and Commerce (DDEC) received and evaluated the Work Specification issued by AMSI for the Youth, Adults, and Displaced Persons under the WIOA corresponding to the Program Year 2025-2026. And, after finishing the evaluation process and according to what is provided in the Guide for the Planification for the Elaboration of the Work Specification PY 2025, the specification was approved.

d. Act 52 Monitoring Report

Dr. Joaquín Santiago Santos presents a letter received from Dr. Manuel Almeida Rodríguez, Executive Director of the Bureau of Labor Promotion, in which they inform that, to comply with the present regulation, personnel of the Bureau of Labor Promotion conducted a Monitoring in which there were no findings.

e. Eligible Training Providers List (ETPL) for the Program Year 2025 (ITA accounts)

Dr. Joaquín Santiago Santos presents a letter received from Atty. Mariamelia Sueiro Álvarez, Director, Acting Secretary of Federal Programs and Workforce Development Program Director, in which she informs that in compliance with



the WIOA established requirements, the ETPL, corresponding to the Program Year 2025, is already available.

f. Annual Report of the Program Year 2024

Dr. Joaquín Santiago Santos presents a letter received from Atty. Mariamelia Sueiro Álvarez, Director, Acting Secretary of Federal Programs and Workforce Development Program Director, in which they inform that in accordance with the WIOA regulation, at the end of each program year, the states and achieved and the narrative section of the activities developed with the WIOA granted funds. All the Local Boards are required to prepare a narrative report of the activities held during the Program Year. It must be submitted by October 20, 2025.

g. Determination of Subsidized Employment Proposal

Dr. Joaquín Santiago Santos presents a letter sent by Atty. Ramón A. Burgos Bermúdez, Administrator of the Family Socioeconomic Development Administration, in which they inform that upon the evaluation of the submitted proposal, the Committee determined that it complies with the minimum established requirements. Therefore, it is notified that the proposal has been selected to receive funds from the corresponding subvention for the TANF Program under the Subsidized Employment modality. Dr. Julio Marrero Guadalupe makes a motion to accept and consider received the communications presented. The motion is seconded by Prof. Humberto Malavé Núñez.

VII. New Topics

a. *El Nuevo Día's Enfoque Pymes Magazine*

Dr. Joaquín Santiago Santos presented the article published in *El Nuevo Día* newspaper on September 8, 2025 in the section *Rumbo Empresarial*, whose title is "Do you need space for your business? Business incubator in Cayey facilitates spaces to new entrepreneurs." The article highlights AMSI's Business



Incubator in Cayey, which brings spaces and support services to entrepreneurs with the purpose of promoting the local economic development and reducing the barriers for the establishment of new businesses. In addition, it is noteworthy the testimony of businessman Ángel Vázquez Rivera, owner of AV Clothing, who shared his successful experience by benefiting from this initiative. The article positions AMSI as a key facilitator when promoting entrepreneurship and the socioeconomic strengthening of the region.

b. NENA National Annual Training Conference

Dr. Joaquín Santiago Santos shared photos of the National Annual Training Conference (NENA.) At the Annual Conference AMSI had a space to present the good practices implemented in the TTW Program. Mr. Orlando Rivera De Jesús and Mrs. Magali De Jesús Cordero were in charge of representing AMSI. They made a presentation underscoring the main achievements, strategies and outcomes obtained in the execution of the program.

c. Shutdown Risk Grows After Senate Rejects Two CRs

Dr. Joaquín Santiago Santos informed about the bulletin received from the U.S. Conference of Mayors – Workforce Development Council, corresponding to September 22, 2025, which includes updates of federal and local relevant topics. Among the highlighted articles were the legislative developments related to the budgetary and political allocations of the Labor and Human Resources Department, the situation of the H-1B Visas, the national summary of employment and unemployment by state, and the initial claims of unemployment. Likewise, the new initiatives of the National Institute of Standards and Technology (NIST), addressed to strengthen the workforce cybersecurity; the recent studies of the MDRC on the impact of the sectorial training programs; and development strategies in the area of childcare and early education are outlined.



d. Representative of the DEPR before the Caguas-Guayama Local Board

Dr. Joaquín Santiago Santos presents a letter received from Mrs. Yarilis Santiago Ramos, Acting Secretary of the Department of Education, in which Dr. Edgar Peña Ramos is endorsed as the official who will represent the Department of Education before the Local Board in order to orient and bring educational services from the Adult Education Program. Doctor Santiago informs that he is presenting the document received in order to be considered when the Board's members are being recertified.

e. Executive Administrator Report

Dr. Joaquín Santiago Santos presents the following information as part of the Executive Administrator Report:

- i. Unemployment rate by Municipality in AMSI
- ii. Unemployment rate of the Southeastern Local Areas
- iii. AMSI Financial Information Summary
- iv. Program Outcomes
- v. Execution Measures Program Year 2024 PRIS
- vi. Facebook, Instagram & LinkedIn Insights (August)
- vii. Local Board Opportunity Promoters
 - August 26, 2025, *From Cayey with AMSI*, in Pérez Hermanos Cash & Carr. Prof. Humberto Malavé Núñez participated.
 - September 2, 2025, *AMSI Informs*, in Mr. Kukis. Mrs. Vicky Cintrón de Azize participated.
 - September 16, 2025, *AMSI in Your Enterprise*, in Thomas Alva Edison School. Dr. Carmen Zoraida Claudio and Miss Mayra L. Franco Colón participated.



- September 23, 2025, *From Aibonito with AMSI*, in the Training Center for Disabled Persons. Mr. Jorge Colón Colón participated.

Prof. Humberto Malavé Núñez makes a motion to consider received and approved the information presented under *New Topics*. The motion is seconded by Mr. Jorge L. Cosme Oyola.

VIII. Other Topics

a. Participation in the International Economic Development Council (IEDC) Conference

Prof. Humberto Malavé Núñez shared his experience while participating in the Annual International Economic Development Council Conference (IEDC), held in Detroit, Michigan, from September 14 to 17, 2025, at the Huntington Place Convention Center. He highlighted the magnitude of this event --a meeting of thousands of professionals of the economic development field—and the pertinence of their programmatic axes: talent and workforce transformation, industrial innovation, capital for the communities, place-making and infrastructure, empowerment, and communicating for an impact. He also highlighted the opportunities of collaboration and exchange of good practices that were identified. In addition, he expressed his gratitude for the opportunity of representing AMSI at the event and encouraged evaluating if AMSI can be a member of the International Economic Development Council.

b. Signing of the MOU Between AMSI and the Community Socioeconomic Institute, Inc., (INSEC, for its Spanish acronym)

Dr. Joaquín Santiago Santos informed on the signing of the MOU between AMSI and the INSEC (Community Socioeconomic Institute, Inc.) outlining the joint efforts aimed to strengthen community development, workforce training, and support to the populations in vulnerability situations.



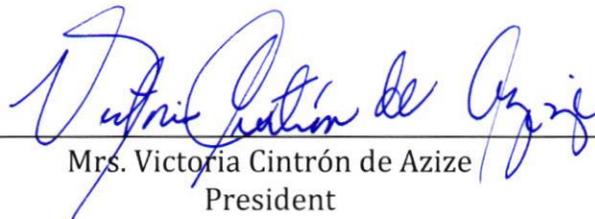
IX. Closing

There being no other matters to discuss, the meeting ended at 4:30 p.m., through a motion made by Prof. Humberto Malavé Núñez. The motion was seconded by Dr. Julio Marrero Guadalupe.

Approved today, October 23, 2025.



Mr. Jorge L. Cosme Oyola
Secretary



Mrs. Victoria Cintrón de Azize
President

