

Executive Committee
Regular Meeting

DATE: May 21, 2026

TIME: 5:07 p.m.

LOCATION: Executive Administration Conference Room / Microsoft Teams Platform

Present

1. Dr. Alberto R. Costa Berríos
2. Mrs. Victoria Cintrón de Azize
3. Dr. Julio A. Marrero Guadalupe
4. Mr. José R. Serrano Morales
5. Mr. Jorge L. Cosme Oyola

Virtual

1. Prof. Humberto Malavé Núñez
2. Mrs. Sherly Inchausty Bermúdez
3. Mr. Victor Coriano Reyes

Guests

1. Dr. Joaquín Santiago Santos
2. Mr. Roberto L. Delgado Torres
3. Ms. Keyla Hernández Rivera

I. Welcome

Dr. Alberto R. Costa Berríos, President of the Executive Committee, shared a welcome message and expressed his appreciation to all those in attendance.

II. Establishment of Quorum

Mr. Jorge L. Cosme Oyola, Secretary of the AMSI, Inc. Board, certified that the required quorum was present to conduct the meeting, as all Committee members were participating. Dr. Joaquín Santiago Santos, Mr. Roberto L. Delgado Torres, and Ms. Keyla Hernández Rivera were also present.

III. Agenda

Dr. Alberto R. Costa Berríos, President of the Executive Committee, presented the agenda outlining the topics to be discussed during the meeting. The agenda was approved unanimously.

IV. Reflection

Ms. Keyla Hernández Rivera shared the following reflection: *"Patience is not the ability to wait, but the attitude we maintain while waiting. We do not always control the timing of answers, changes, or results, but we can decide how we move through the process. Maintaining a positive attitude, continuing to contribute, and trusting the purpose behind each step are also part of growth."* – Joyce Meyer



V. Approval of the Minutes of February 12, 2026

Dr. Alberto R. Costa Berríos presented the minutes of the meeting held on February 12, 2026, which had been previously circulated for review and approval. Prof. Humberto Malavé Núñez made a motion to approve the minutes as circulated. The motion was seconded by Mr. Jorge L. Cosme Oyola.

VI. Communications Received

a. Local Workforce Development Board Recertification

Dr. Joaquín Santiago Santos presented a letter received from Attorney Mariamelia Sueiro Álvarez, Assistant Secretary for Federal Programs and Director of the Workforce Development Program, regarding the certification process for Local Workforce Development Boards under the Workforce Innovation and Opportunity Act (WIOA). He also reported that all required documentation had been submitted to complete the certification process.

b. Occupational Demand Occupations ALDL Caguas-Guayama

Dr. Joaquín Santiago Santos presented a letter received from Mrs. Marta Collazo Seguinot, Interagency Coordinator, Workforce Development Program, informing that after evaluating the occupational demand occupations submitted and certified by the Local Workforce Development Board, ninety-four (94) occupational demand occupations were approved in the Eligible Training Provider List Module of the PRIS System. Four (4) occupational demand occupations were rejected because the corresponding occupational codes were not active or current in O*NET, and four (4) corrected occupational codes were added. Dr. Santiago reported that the corrections had already been completed.



c. Reminder Regarding Requirements for Modifications to Local and Regional Plans under WIOA

Dr. Joaquín Santiago Santos presented a letter received from Attorney Mariamelia Sueiro Álvarez, Director of the Workforce Development Program and Assistant Secretary for Federal Programs, reminding Local and Regional Workforce Boards that their plans must be reviewed and modified at the conclusion of the first two years of the four-year planning cycle to ensure continued alignment with the priorities established in the State Plan modification. Dr. Santiago reported that no modifications to the plans were necessary.

d. Program Year 2025 Second Quarter Performance Report

Dr. Joaquín Santiago Santos presented the estimated Program Year 2025 Performance Measures from PRIS, updated as of May 7, 2026.

e. Commencement of ALDL Caguas-Guayama Monitoring Review for Program Year 2025-2026

Dr. Joaquín Santiago Santos shared a letter received from Mrs. María E. Vázquez Álvarez, Program Development and Federal Compliance Manager, Monitoring and Compliance Division, notifying AMSI that the monitoring review of the Programmatic, Administrative, and Financial Systems for Program Year 2025-2026 would take place from May 11 through May 20, 2026.

Mr. José R. Serrano Morales made a motion to acknowledge receipt of the communications presented. The motion was seconded by Dr. Julio Marrero Guadalupe.

VII. New Business

a. Organizational Focus on Priority Programs

Dr. Joaquín Santiago Santos presented the Administrative Order outlining AMSI's Organizational Focus on Priority Programs. Dr. Santiago reported that an Administrative Order would be issued annually and that the priority programs would continue to be SET and BAT.

b. What's Happening @ AMSI - March 2026

Dr. Joaquín Santiago Santos presented the quarterly publication highlighting recent developments and activities within AMSI. He indicated that the organization would resume distributing the publication on a quarterly basis.

c. Visits to AMSI Local Offices by the Board President

Dr. Joaquín Santiago Santos shared photographs from visits conducted by Dr. Alberto R. Costa Berríos, President of the AMSI Board, and Mrs. Victoria Cintrón de Azize, Former President. On March 4, 2026, they visited the AMSI offices in Guayama and Arroyo. On March 10, 2026, they visited the AMSI office in Aibonito. The visit to the AMSI office in Cayey will be rescheduled.

d. AMSI, Inc. Budget Projection 2026-2027

Mr. Roberto L. Delgado Torres presented for consideration and approval the budget projection for the new fiscal year. The projection included a breakdown of funding percentages by program. Mr. Delgado reported that the largest source of revenue comes from private funding and that AMSI is projected to impact approximately 11,010 employers, participants, and clients.

Dr. Julio Marrero Guadalupe made a motion to approve the AMSI, Inc. 2026-2027 budget projection. The motion was seconded by all members present.

e. Executive Director's Report

- i. Unemployment Rate
- ii. AMSI Financial Information Summary
- iii. Program Outcomes
- iv. MOU and AFI
- v. AMSI in the Media
- vi. Opportunity Promoters Board
- vii. AMSI Informa, held on March 3, 2026, at Oasis Car Wash in Gurabo, featuring Mr. Jorge Irizarry García.
- viii. Desde Aibonito con AMSI, held on March 24, 2026, at Lavandería Las Delicias in Aibonito, featuring Mr. Jorge Colón Colón.
- ix. AMSI en tu Empresa, held on April 21, 2026, at Tosta'o in Caguas, featuring Eng. Óscar Jiménez Mártir.
- x. AMSI Informa desde el Sur, held on May 12, 2026, at the Inter American University of Puerto Rico in Guayama, featuring Dr. José M. Romero.

Mr. Jorge L. Cosme Oyola made a motion to acknowledge receipt and approve the information presented under New Business. The motion was seconded by Dr. Julio Marrero Guadalupe.



VIII. Other Business

a. Comparative Analysis of Investment Contribution Plans

Dr. Joaquín Santiago Santos presented an Investment Plan for Program Years 2025-2026 and 2026-2027. The plan includes an initial payment, with the remaining balance to be distributed on a biweekly basis from May 2026 through May 2027. Mr. José R. Serrano Morales made a motion to approve both the 2025-2026 and 2026-2027 Investment Plans as presented. The motion was seconded by Mr. Jorge L. Cosme Oyola and approved unanimously.

b. CUD 2026 Elections

Dr. Joaquín Santiago Santos reported that he received an invitation from the United Retailers Center (CUD) to participate as a candidate for its Board of Directors in the September 2026 elections. The matter was presented for the Committee's consideration. Dr. Alberto R. Costa Berríos made a motion authorizing Dr. Joaquín Santiago Santos to submit his candidacy on or before June 30, 2026, emphasizing the importance of such representation for AMSI's work. The motion was seconded unanimously by all members present.



IX. Adjournment

There being no further business to discuss, the meeting adjourned at 5:55 p.m. upon a motion made by Mr. Jorge L. Cosme Oyola and seconded by Dr. Julio Marrero Guadalupe.

Approved this 24th day of June, 2026.

Jorge L. Cosme Oyola

Secretary

Dr. Alberto R. Costa Berríos

President