

ADDITIONAL ASSISTANCE BARRIER POLICY - YOUTH PROGRAM

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I. Introduction

Alianza Municipal de Servicios Integrados, Inc. (AMSI), in its role as a Local Workforce Development Board under the Workforce Innovation and Opportunity Act (WIOA), hereby establishes this to define the concept of Additional Assistance Barrier within the Youth Program.

Pursuant to Sections 129(a)(1)(B) and 129(a)(1)(C) of WIOA, an individual is considered eligible if they are low-income (as applicable) and require additional assistance to enter and/or complete an educational program or to secure and retain employment.

II. Applicability

This policy applies to all AMSI staff, operators, service providers, and Board members responsible for determining eligibility and delivering services under the Youth Program.

III. Policy Statement

A. Definition of “Additional Assistance “as a barrier:

“Youth who, based on an objective assessment, require additional assistance to develop, define, or carry out a career plan that enables them to complete an educational program or to access, obtain, and retain employment.”

This category is intended for youth who, although they do not meet other WIOA-defined barriers, demonstrate a clear risk of not progressing in their educational or workforce development without structured intervention.

B. Applicable Population

This category may be used to determine eligibility for:

- Out-of-School Youth (OSY), in accordance with WIOA criteria.
- In-School Youth (ISY), in accordance with applicable income requirements and limitations.

This category shall be used as an additional eligibility criterion, only when the youth does not qualify under any other WIOA-defined barrier.

C. Eligibility Criteria

A youth will be considered as requiring additional assistance when, based on an objective assessment, they present one or more of the following conditions:

1. Career Development

- Lack of clearly defined occupational goals.
- Difficulty identifying a career aligned with interests and skills.
- Limited awareness of occupational or transferable skills.

2. Employment Readiness

- Limited or no significant prior work experience.
- Difficulty navigating job search processes (e.g., interviews, resume preparation).
- History of unemployment or weak connection to employment opportunities.

3. Academic Risk or Transition

- Low academic performance or risk of dropping out (when applicable).
- Difficulty completing studies or transitioning to postsecondary education.

4. Environmental Factors

- Limited access to education, career, or support resources.
- Lack of support networks or role models in education or employment.
- Residence in areas with limited services or high employment barriers.

5. Other Justified Factors

- Need for intensive intervention to establish educational or career goals.
- Evidence that prior interventions have not resulted in meaningful progress.

D. Assessment and Determination

Eligibility under this category requires:

- An objective assessment, which may include:
 - Occupational assessments
 - Structured interviews
 - Skills and interest evaluations
 - Documentation supporting the need for additional assistance
- Evaluation by the Job Career Coach, based on professional judgment and documented evidence

IV. Repeal

This policy repeals and replaces Policy No. AMSI, Inc. 2015-P/012, approved on May 27, 2016, as well as any prior rule, circular letter, procedure, or regulation that conflicts with the provisions herein.

V. Interpretation

In this policy, words or phrases used in masculine include feminine. This style of writing is not intended to imply the supremacy of one sex over the other.

VI. Digital Signature

The parties hereby agree that this document may be executed electronically, and that digital signatures shall carry the same legal validity, binding effect, and evidentiary value as handwritten signatures. The parties further acknowledge their right to sign manually but voluntarily consent to the use of electronic signatures.

VII. Review

I certify that this policy has been developed and reviewed in accordance with the principles and quality standards established by our organization.



Ana G. Arias-Villasuso
Assistant Administrator of Research &
Development

VIII. Monitoring and Oversight

We certify that we have reviewed this policy and are committed to ensuring compliance with the provisions of this policy and to follow up as necessary to identify and communicate any changes that need to be implemented so that it is kept up to date. In addition, we will discuss the document with the collaborators responsible for the tasks described, who will sign the form 9-9.82 Certification Orientation and Discussion that will be attached to the original in the Research and Development Division.



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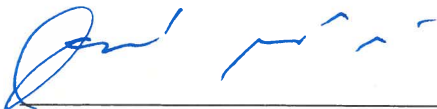
Lucy Joan Rodríguez Pomales
Acting Assistant Manager
AMSI in Gurabo



Barbara E. Machuca Seda
Manager
AMSI in Trujillo Alto

IX. Recommendation

I recommend the adoption of this policy and certify that it meets the operational needs of our organization.



Dr. Joaquín Santiago Santos
Executive Administrator

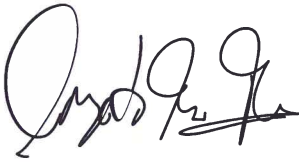
Municipal Integrated Services Alliance, Inc. (AMSI)

X. Effective Date

This policy will be effective upon approval and will remain in effect until process changes or new guidelines are required. At that time, it will be reviewed and updated in accordance with the procedures established for the control of documents.

XI. Approval

This review to the Public Policy aimed at establishing the definition of the concept of Barrier to Additional Assistance in the Youth program is approved today June 24, 2026.



Jorge L. Cosme Oyola
Secretary
AMSI, Inc.



Alberto R. Costa Berríos
President
AMSI, Inc.